



**CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING**

**Thursday, August 7, 2025
10:00 AM - 12:00 PM**

Goodwill So CA - Auditorium

342 North San Fernando Road Los Angeles, CA 90031

AGENDA

1. Call to Order/Roll Call
2. Declarations of Conflict of Interest
3. Public Comment on Non-Agenda Items
4. Welcoming New WDB staff member, Nancy Twum-Akwaboah Hannah Lee

ACTION ITEMS:

5. Consideration of the Minutes of April 10, 2025
6. Approval of Recommendations from the Economic and Workforce Development Department regarding a Request For Quotes solicitation for a Lead Industry Sector Coalition Strategist to provide Workforce Development Consultant Services to support the implementation Industry Sector Strategies as part of the City's Five-Year Workforce Development Plan (2025-2026) Mark Franco
7. Approval of Recommendations from the Economic and Workforce Development Department regarding a Task Order solicitation for Workforce Development Consulting Services for implementation of Industry Sector Strategies Mark Franco
8. Approval of Recommendations from the Economic and Workforce Development Department regarding a Request for Qualifications to establish a Qualified List for Workforce Development Consulting Services to implement the Los Angeles Workforce Infrastructure Network Plan Mark Franco
9. Approval of Recommendations from the Economic and Workforce Development Department to Accept a \$75,000 Workforce Innovation Donny Brooks

and Opportunity Act Additional Assistance Grant from the State of California Employment Development Department, in partnership with the South Bay Workforce Investment Board, to underwrite planning and coordination activities to assist workers affected by the Phillips 66 Refinery Closure

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|-----|--|-------------------|
| 10. | Approval of Recommendations from the Economic and Workforce Development Department regarding a Task Order solicitation for Consultant Services to conduct a Workforce System Customer Satisfaction Evaluation | Mark Franco |
| 11. | Approval of Recommendations from the Economic and Workforce Development Department to Allocate up to \$300,000 in Workforce Development Board 501(c)(3) Grant funds and City General Funds for a Know Your Rights Ambassador Pilot program | Gerardo Ruvalcaba |
| 12. | Approval of Recommendations from the Economic and Workforce Development Department regarding the Reprogramming of up to \$90,000 of Gang Injunction Curfew Settlement / Los Angeles Reconnections Career Academy 2.0 program funds between Service Providers | Donny Brooks |
| 13. | Approval of Recommendations from the Economic and Workforce Development Department regarding Technical Corrections and Modifications to the Year 26/Program Year 2025-2026 Workforce Development Board Annual Plan | Donny Brooks |
| 14. | Approval of Recommendations from the Economic and Workforce Development Department to Reprogram funds for select Youth Service Corps Round 2 programs | Bryson Gauff |

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT- BACKS/UPDATES

- | | | |
|-----|--|--------------|
| 15. | A Report Back from the Economic and Workforce Development Department on Wildfire Disaster Recovery Grants and Activities | Donny Brooks |
| 16. | Next Meeting: November 13, 2025 | |
| 17. | Adjourn | |

Executive Committee:

La Shondra Mercurius, Nancy Hoffman Vanyek, Garrett Gin, Teri Hollingsworth, Gabriel Pimentel,

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

The public will have an opportunity to address the Board on any agenda item at the time the item is considered. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the designated personnel of the Board. Speaker cards are available at the sign-in table at the back of the meeting room. Documents/reports on agenda items are available on the Board's website and may be distributed at the meeting. For updated meeting schedules please visit www.wblacity.org. For more information call 213-744-7164.

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Phone: 213-744-7164 www.wiblacity.org



4.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Welcoming New WDB staff member, Nancy Twum-Akwaboah

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available



5.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Consideration of the Minutes of April 10, 2025

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 5 - DRAFT Minutes_WDB_Executive_Comm_Meeting_04.10.25
- ▣ ADOPTED_ Minutes_WDB_Executive_Comm_Meeting_04.10.25

CITY OF LOS ANGELES
 WORKFORCE DEVELOPMENT BOARD
 EXECUTIVE COMMITTEE
 THURSDAY, APRIL 10, 2025
 10:00 A.M. – 12:00 P.M.
 Goodwill Southern California – Auditorium
 342 North San Fernando Road, Los Angeles, CA 90031

DRAFT MINUTES

MEMBERS PRESENT: Charles Woo, Patricia Perez, Garrett Gin, David Crippens, LaShondra Mercurius, Nancy Hoffman Vanyek

1. Call to Order – Chair Charles Woo called the meeting to order at 10:08 a.m. after the CEA confirmed the presence of quorum.
2. Declarations of Conflict of Interest - None
3. Public Comment on Non-Agenda Items

Deputy City Attorney Chris Lee announced his retirement on May 16th, and introduced Deputy City Attorney Barak Vaughn who will be staffing the Board in the interim.

Lisa Salazar praised Chris and acknowledged his great work throughout the years.

4. Executive Director Announcement

Deputy Mayor Brenda Shockley announced that Hannah Lee has been selected as the new Workforce Development Board Director. Hannah has served as the interim director for the last six months. During this time, she relaunched the Board's committees, advanced the goals of the Board, and the Mayor in working toward the goal of placing 50,000 Angelenos in liveable wage jobs.

ACTION ITEMS:

5. Consideration of the Minutes of March 13, 2025
Moved to Approved Garrett Gin, Seconded by LaShondra Mercurius
Vote: Motion carries unanimously.
6. Approval of Recommendations from the Economic and Workforce Development Department regarding a Request For Qualifications to establish a Qualified List for Workforce Consulting Services to implement Industry Sector Strategies

Donny Brooks, EWDD Chief Grants Administrator stated that the Department is asking for approval of recommendations to approve the results of the Request For Qualifications, and to establish a Qualified List for Workforce Consulting Services to implement industry sector strategies. The Five-Year Strategic Plan, adopted by the Mayor identifies strategies as a critical piece of the plan. Mark Franco, EWDD staff provided background and outlined the RFQ process. One of the Five-Year Plan sectors is to remove barriers to employment for Angelenos. EWDD will contract with consultants to serve as industry sector strategists for its Workforce Development System (WDS). to develop regional industry sector specific strategies that meet employer demands in a key identified sector within the region. The Sector Strategists will also convene stakeholders, conduct research, engage service providers, and provide recommendations for aligning local and regional policies and programs to further the development of a regional sector strategy.

Moved to Approve Nancy Hoffman Vanyek, Seconded by Patricia Perez
Vote: Motion carries unanimously.

7. Approval of Recommendations from the Economic and Workforce Development Department, in partnership with the Youth Development Department, to accept a Federal Earmark and City General Funds to implement the Peer Homeless System Navigator Program

Donny Brooks, EWDD staff said that the Department is asking for approval of recommendations for accepting Federal earmarked and City General funds to implement the Peer Homeless System Program.

Lisa Salazar, General Manager of the Youth Development Department provided background information on the Peer Homeless System Program.

David Crippens commented that they must make sure that all these programs lead to living wage jobs.

Moved to Approve Nancy Hoffman Vanyek, Seconded by David Crippens
Vote: Motion carries unanimously.

8. Approval of Recommendations from the Economic and Workforce Development Department, in partnership with the Youth Development Department, to allocate funds to support the relaunch of the Hire LA's Youth Steering Committee

Donny Brooks, EWDD presented the Departments' request to relaunch the HIRE LA's Youth Steering Committee and request for authority to allocate funding to the Youth Development Department to provide staffing for this committee. This is where the work is going to happen. This program was live five years ago; and it has assisted thousands of youths.

Nancy Hoffman Vanyek asked if there are two motions. One to start the steering committee, and \$75,000 staffing costs. Is the \$75,000 cost for staff or relaunching the committee.

Lisa Salazar, General Manager, Youth Development Department, stated that the HIRE LA's Youth campaign launched in 2005. It is and has been the flagship youth employment program for the City. It has served thousands of young people. The steering committee went dormant during the pandemic. Now the 5-Year Strategic Plan has resurrected the importance of this committee. The work of this committee will ensure that they leave no penny on the table.

Patricia Perez asked that the Steering Committee share their goals. She also stated that there could be some synergy with the AdvantAGE LA plan, as there are things that align.

Hannah Lee stated that the evaluation piece is crucial in order to achieve all the other goals that this committee has.

LaShondra Mercurius stated that there needs to be a commitment and asked if they could carve out a jobs goal that they plan on taking on, and how they will contribute to the end goal. A rolling tally would be good.

Hannah Lee stated that the goal of Hire LA's Youth is work experience, not necessarily employment. This is a fundamental shift.

**Nancy Hoffman Vanyek Moved that EWDD move \$75,000 to the Youth Development Department to support activities of the Youth Steering Committee which will start on May 1, 2025. Seconded by David Crippens
Vote: Motion carries unanimously.**

9. Approval of Recommendations from the Economic and Workforce Development Department to reallocate Program Year 2024-25 County Measure H funds between current LA: RISE Service Providers

Donny Brooks, EWDD, presented the Department's request to reallocate County Measure H funds between LA: RISE service providers. They want to make sure that funds do not go unspent. One provider did not need the additional funds so to ensure more participants are served, they are requesting this transfer.

**Moved to Approve Nancy Hoffman Vanyek, Seconded by Garrett Gin
Vote: Motion carries unanimously.**

10. Approval of Recommendations from the Economic and Workforce Development Department to allocate Program Year 2024-25 unallocated Vision Lab Program funds to the Vision Lab Program in the West Valley operated by El Proyecto Del Barrio

Bryson Gauff, EWDD staff presented a request to allocate an additional \$125,000 dollars to El Proyecto Del Barrio to fund the Vision Lab Program to help bridge the digital divide experienced by youth and small businesses in the West Valley area.

Moved to Approve Nancy Hoffman Vanyek, Seconded by David Crippens
Vote: Motion carries unanimously.

**ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORTBACKS/
UPDATES:**

11. Presentation by the Economic and Workforce Development Department on the Draft Year 26 (July 1, 2025, to June 30, 2026) Annual Plan and Timeline

Donny Brooks, Elizabeth Macias, EWDD staff, co-presented the Department's Draft Year 26 Annual Plan. Donny provided an overview of the Annual Plan. Elizabeth Macias shared the purpose of the plan is to establish priorities, strategies, policies, budget and timeline for the Workforce Development System. She gave an overview of the vision, outlined plan highlights, and identified strategic initiatives directly linked to the Five-Year Plan. The Department will work toward the goals identified in the Plan. The overarching goal is to place 50,000 Angelenos in liveable wage jobs. Elizabeth also shared a proposed timeline for the Annual Plan.

Donny Brooks gave an overview of the anticipated funding and revenues for the upcoming year.

12. A Report Back from the Economic and Workforce Development Department on Wildfire Disaster Recovery and Relief Updates

Donny Brooks provided an update on the Wildfire Disaster Recovery response and coordination. The Department secured a few wildfire grants that will be launching this month. The centers have been busy recruiting dislocated workers. Department staff has been staffing the Disaster Recovery Center, at the UCLA Research Park to connect affected residents to business and workforce resources to aid in their recovery. They are tracking the number of people they have serviced. The City also launched four (4) Impacted Worker and Family Recovery Centers (IWFRC) to augment the DRC to provide additional locations for impacted individuals to access resources and services. Donny also highlighted a large-scale job fair that will be upcoming.

General Manager Carolyn Hull thanked all their partners for continuing to show up and provide support when people need it most. She provided a breakdown of funds that have been dispersed to aid wildfire victims.

13. Verbal Update on WIOA and the Continuing Resolution

Hannah Lee, WDB Executive Director gave an update on WIOA and the continuing resolution. On March 14th, the House and Senate passed a continuing resolution which continues the WIOA funding flat through September 30th. There are two primary cuts \$107 million dollars dedicated to community project funds and WIOA pilot projects. The second major cut is \$75 million dollars is being cut from the Dislocated Worker National Reserve. Overall, the WIOA funding remains intact. She attended the NAWB conference in Washington, D.C., and there is interest in reauthorizing WIOA. The Health Committee leaders are still exploring reauthorizing WIOA through ongoing discussions through a Stronger Workforce for America Act. Two major changes in WIOA are a 50% training requirement for all WIOA funds with up to 10% for up to individual services and supportive services. The second major change is and increase in the Governor's set aside from 15% to 25%. All local boards would receive less money. She will continue to update the Board on WIOA and the budget.

14. Next Meeting: June 12, 2025

15. Adjourn – Chair Charles Woo adjourned the meeting at 12:08 p.m. in honor of Chris Lee's service to the Board.

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WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
THURSDAY, APRIL 10, 2025
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UPDATES:**

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14. Next Meeting: June 12, 2025

15. Adjourn – Chair Charles Woo adjourned the meeting at 12:08 p.m. in honor of Chris Lee's service to the Board.



6.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding a Request For Quotes solicitation for a Lead Industry Sector Coalition Strategist to provide Workforce Development Consultant Services to support the implementation Industry Sector Strategies as part of the City's Five-Year Workforce Development Plan (2025-2026)

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▢ Item 6 - Lead Sector Strategy Consultant RFQ Results

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR


6

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT REGARDING A REQUEST FOR QUOTES SOLICITATION FOR A LEAD INDUSTRY SECTOR COALITION STRATEGIST TO PROVIDE WORKFORCE DEVELOPMENT CONSULTANT SERVICES TO SUPPORT THE IMPLEMENTATION OF INDUSTRY SECTOR STRATEGIES AS PART OF THE CITY'S FIVE-YEAR WORKFORCE DEVELOPMENT PLAN (2025-2026)

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's results of the Lead Industry Sector Strategist (LISS) solicitation as identified in Table 3 to support the implementation of the Five-Year Workforce Development Plan (Five-Year Plan); and
2. AUTHORIZE the General Manager of the EWDD or designee, to execute a contract with the consultant as identified in Table 3 for a term of twelve (12) months, September 1, 2025 through August 30, 2026.

BACKGROUND

On April 10, 2025, the City of Los Angeles (City) WDB approved the results from a Request for Qualifications (RFQ) to establish a Qualified List of the LISS Consultants. The LISS Consultants will assist with the development of Industry Sector Strategies in support of the City's Five-Year Plan. The goal of the Five-Year Plan is to place 50,000 Angelenos into high-quality, living-wage jobs, registered apprenticeships, paid work experiences, and training as critical pathways to economic stability and success by 2030.

On June 30, 2025, the EWDD issued Task Order Solicitation #2 (TOS) to the entities on the Qualified List of LISS Consultants. The contracted entity will serve as the LISS for the

Workforce Development System (WDS) and oversee all industry-specific sector strategists contracted by the EWDD.

The Lead Sector Strategist shall support EWDD to:

1. Develop and Execute a Citywide Sector Strategy Workplan
 - a. Design and implement a comprehensive work plan aligned with the Five-Year Plan and Sector Strategy Framework.
 - b. Establish benchmarks and timelines for coalition development, program design, and sector-specific outcomes.
 - c. Facilitate alignment with the EWDD leadership and the WDB Business Services Committee.
2. Coordinate and Strengthen Sector Coalitions
 - a. Oversee the formation and management of sector coalitions in key growth industries, prioritizing at the direction of the WDB and collaborating with them to identify employers and experts.
 - b. Ensure that high-road employment principles and equity goals are embedded throughout coalition activities.
 - c. Supervise and coordinate the work of Sector Subject Matter Expert (SME) Consultants supporting specific industries.
3. Integrate Economic Development and Workforce Development
 - a. Lead efforts to align City workforce development activities with economic development and business growth initiatives.
 - b. Convene employer groups and City departments to create integrated workforce strategies.
 - c. Collaborate with the EWDD to ensure America's Job Center of CaliforniaSM (AJCC) business services are aligned and streamlined across the system.
4. Expand Apprenticeships and Work-Based Learning
 - a. Collaborate with the City's Apprenticeship Consultants to identify, expand, and align apprenticeship and pre-apprenticeship programs.
 - b. Work with training providers and employers to design accessible work-based learning pipelines and career pathways.
 - c. Ensure high-barrier populations are prioritized in apprenticeship development.
5. Deliver Data-Driven Insights and Policy Recommendations
 - a. Guide overall data strategy to ensure sector efforts are informed by current labor market data.
 - b. Collaborate with the WDB Policy and Data Committee to analyze sector trends and identify opportunities.
 - c. Review and integrate deliverables from SME Consultants to produce unified policy recommendations.

6. Align with City and Regional Workforce Initiatives

- a. Coordinate with the Los Angeles Regional Initiative for Social Enterprise (LA-RISE), Apprenticeship Platform LA, Los Angeles Workforce Infrastructure Network (LAWIN), Horizons 32K, AdvantAGE LA, and other key City initiatives.
- b. Support inter-agency and philanthropic alignment to strengthen sector work.
- c. Assist with grant applications and reporting related to sector initiatives.

7. Monitor Progress and Ensure Accountability

- a. Establish metrics and systems to track performance, including employer engagement, training completions, and job placements.
- b. Ensure all sector efforts are meeting established benchmarks.
- c. Provide regular progress updates and briefings to the WDB

DISCUSSION

One (1) proposal for the TOS was received from Civic Solutions, a consulting firm with expertise in both economic and workforce development based in Austin Texas by the July 15, 2025 deadline for \$185,000. As set out in the solicitation requirements, the proposal included a five-page detailed work plan outlining an implementation timeline and experience working as a LISS for local workforce development boards or other public entities. The proposal also contained project fees and deliverable timeline.

One (1) additional proposal was received from the Los Angeles County Economic Development Corporation (LAEDC) for the TOS after the deadline, and was not considered.

Table 1 displays the name of the proposer and cost.

Table 1 – Lead Industry Sector Strategist TOS #2 Consultant Cost

PROPOSER	COST
Civic Solutions	\$185,000
Los Angeles County Economic Development Corporation	Not Accepted

Supplemental Outreach

Due to concerns raised by both the WDB and the City Council regarding the use of non-local contractors for critical workforce work and the vital role that the LISS will play in the implementation of sector strategies integrated in the Five-Year Plan, the EWDD conducted additional outreach to identify potential local consulting firms with the requisite experience. The EWDD issued an RFQ to the following firms:

1. RSG Solutions,
2. HR&A Advisors and
3. McKinsey & Company

One (1) Quote was received as follows:

Table 2 – Lead Industry Sector Strategist RFQ Consultant Cost

PROPOSER	COST
RSG Solutions	\$239,405

Final Selection Process

Upon receipt of both proposals, the EWDD and the Mayor's Office of Economic Opportunity (MOEO) conducted interviews with both proposers to assess each firm's approach to the project and to determine which firm is best suited to serve as the LISS based on the City's needs.

Through the interview process, the EWDD and MOEO found Civic Solutions to have both the lowest price and most responsive proposal for the LISS.

FUNDING RECOMMENDATION

Table 3 identifies the recommended proposer and funding recommendation.

Table 3 – Recommended Consultant

PROPOSER	FUNDING
Civic Solutions	\$185,000

Funding for the LISS is available utilizing Workforce Innovation and Opportunity Act (WIOA) funds and is aligned with the available funding approved in the Year 26 Annual Plan.

PROPOSED TERM OF CONTRACT

The term of the contract is for a term of twelve (12) months, September 1, 2025 through August 30, 2026.

NEXT STEPS

Upon authorization, the EWDD will begin the process of negotiating and executing a contract with the selected consultant, subject to City Attorney review and approval.

CMH:GR:DB:MF:XB:cg



7.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding a Task Order solicitation for Workforce Development Consulting Services for implementation of Industry Sector Strategies

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 7 - Industry Sector Strategy Consultants

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR

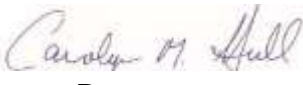
7

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

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Economic and Workforce Development Department

**SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND
WORKFORCE DEVELOPMENT DEPARTMENT REGARDING A TASK
ORDER SOLICITATION FOR WORKFORCE DEVELOPMENT
CONSULTING SERVICES TO IMPLEMENT INDUSTRY SECTOR
STRATEGIES**

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's results of the Industry Sector Strategies (ISS) Task Order Solicitation (TOS) to support the implementation of the Five-Year Workforce Development Plan (Five-Year Plan); and
2. AUTHORIZE the General Manager of the EWDD, or designee, to execute contracts with the consultants as identified in Table 2 for the contract term of August 7, 2025 through June 30, 2026.

BACKGROUND

On April 10, 2025 the City of Los Angeles (City) WDB approved the results from a Request For Qualifications (RFQ) to establish a Qualified List of Industry Sector Strategist Consultants (ISSC) to assist with the development of ISS in support of the City's Five-Year Plan's goal to place 50,000 Angelenos into high-quality, living-wage jobs, registered apprenticeships, paid work experiences, and training as critical pathways to economic stability and success by 2030. Consultants will support the work of the EWDD, the WDB, and its Committees to lay the foundation for the creation of sector coalitions tied to identified priority sectors.

On June 16, 2025 the EWDD issued a TOS to the entities on the Qualified List of ISSC. The EWDD will contract these consultants to serve as industry sector strategists for its Workforce Development System (WDS). The ISSC will conduct regional employer

engagement for the WDS to build career pathway-focused ISS that meet employer demands in the following three sectors:

1. Bioscience;
2. Healthcare; and
3. Performing arts/spectator sports and related industries.

Proposers were allowed to submit a maximum of two proposals.

The ISSCs shall support the EWDD in developing the following sector strategy elements for their respective industry sectors as follows:

1. Employer Engagement and Industry Intelligence
 - a. Serve as a regional liaison to the City's WDB and industry-specific partners.
 - b. Engage top employers in respective sectors to:
 - i. Identify middle-skill employment opportunities/occupations, including the number of vacant positions;
 - ii. Verify skills and/or certification requirements for top middle skill occupations; and
 - iii. Identify job openings and career paths leading to high-quality, living-wage jobs for each major employer and share information with EWDD/WDS.
 - c. Promote WDS tools, including:
 - i. Recruitment support;
 - ii. Individual Training Accounts and/or On-the-Job Training; and
 - iii. Tax credits.
 - d. Identify incentives and other benefits that employers need from the WDS.
2. Business Services and Supports
 - a. Identify business needs to support stabilization and/or growth; and
 - b. Promote Economic Development Incentives offered through the EWDD, including access to capital.
3. Convene Sector Coalitions
 - a. Convene and facilitate sector coalitions composed of employers, labor partners, education providers, and community organizations to:
 - i. Identify shared workforce challenges and solutions within the assigned sector;
 - ii. Promote equitable hiring and training practices with regard to high-barrier populations; and
 - iii. Provide recommendations for aligning local and regional policies and programs to further the development of a regional sector strategy.
 - b. Participate in cross-sector learning sessions coordinated by the Lead Strategist.

4. Program Development

- a. Refer job openings to the WDS service providers via the EWDD, including follow-up with program partners to ensure candidate referrals.
- b. Engage the WDS service providers to develop strategies for preparing candidates for training within the industry by educational attainment.
- c. Identify opportunities for building non-traditional apprenticeships within each sector.

5. Reporting

- a. Provide both written and verbal updates to the EWDD and/or oversight boards, including the City's WDB and City Council on a quarterly basis or as needed.
- b. Development of a comprehensive directory and profile of key employers using a Customer Relationship Management (CRM) System as prescribed by the City.
- c. Ensure deliverables are submitted on time and contribute to the broader workforce system goals.

On July 23, 2025 the EWDD issued a RFQ to contract with a Lead ISSC. The contracted entity will serve as the Lead ISSC for the WDS and oversee all industry-specific sector strategists contracted by the EWDD. Recommendations are contained in a separate report.

DISCUSSION

A total of seven (7) complete proposals were received by the June 30, 2025, deadline as follows:

1. Two (2) Bioscience;
2. Four (4) Healthcare; and
3. One (1) Performing Arts/Spectator Sports and Related Industries.

Proposals included a five-page detailed work plan outlining the proposed approach to project deliverables and experience working as an industry sector strategist within the selected industry sector, as well as project fees and deliverable timeline.

TOS Evaluation and Selection Process

The submitted proposals were evaluated internally by the EWDD based on the quality and completeness of narratives and the reasonableness of costs submitted. The rating factors included:

1. The approach to project implementation; and
2. The total final cost of project implementation.

Proposals Received

As summarized in Table 1, all proposals scored a qualifying score of seventy (70) or greater based on a maximum 100-point scale. The table displays the name of the proposer, proposed sector, and score for each proposal submitted.

Table 1 – Industry Sector Strategy Rating

PROPOSER	PROPOSED SECTOR	SCORE
Capitol Impact	Bioscience	95
Civic Solutions	Bioscience	100
Capitol Impact	Healthcare	90
Civic Solutions	Healthcare	90
Social Finance	Healthcare	80
LA County Economic Development Corporation	Healthcare	90
LA County Economic Development Corporation	Performing Arts/Spectator Sports	95

FUNDING RECOMMENDATION

The EWDD's recommendations include the selection of two (2) sector strategist consultants. Table 2 identifies the list of recommended proposers, sectors, and funding recommendations.

EWDD is holding recommendations for the Bioscience Sector pending further input from the WDB Business Services Committee.

Table 2 – Recommended Consultants

PROPOSER	SECTOR	FUNDING
Civic Solutions	<i>Healthcare</i>	Up to \$187,000
LA County Economic Development Corporation	<i>Performing Arts/Spectator Sports</i>	Up to \$250,000
TOTAL:		\$437,000

WIOA funding up to an amount of \$437,000 is available for the two (2) proposed contracts and is aligned with the available funding approved in the Year 26 Annual Plan.

PROPOSED TERM OF CONTRACT

The term of the proposed contract is from August 7, 2025 through June 30, 2026.

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the selected agencies, subject to City Attorney review and approval.

CMH:GR:DB:MF:XB:cg



8.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding a Request for Qualifications to establish a Qualified List for Workforce Development Consulting Services to implement the Los Angeles Workforce Infrastructure Network Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 8 - LAWIN RFQ Recommendation

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR


8

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND
WORKFORCE DEVELOPMENT DEPARTMENT REGARDING A
REQUEST FOR QUALIFICATIONS TO ESTABLISH A QUALIFIED LIST
FOR WORKFORCE DEVELOPMENT CONSULTING SERVICES TO
IMPLEMENT THE LOS ANGELES WORKFORCE INFRASTRUCTURE
NETWORK PLAN**

WORKFORCE DEVELOPMENT BOARD REQUESTED ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's results from a Request for Qualifications (RFQ) procurement to establish a Qualified List to provide Los Angeles Workforce Infrastructure Network (LAWIN) Plan Consulting Services as summarized in Table 1; and
2. AUTHORIZE the EWDD to establish a Qualified List of LAWIN Plan Consultants for a 3-year period effective August 7, 2025.

BACKGROUND

On August 19, 2024 the EWDD issued a RFQ to establish a Qualified List of contractors to assist with consulting services for the LAWIN Plan. The selected Consultant will support the implementation of the EWDD's LAWIN Plan, which was developed to prepare the City of Los Angeles' (City) Workforce Development System (WDS) to meet the projected employment demand following federal investments from President Biden's 2021 Bipartisan Infrastructure Law. The LAWIN Plan assesses the status of workforce preparation for federal investment, develops strategies to prepare the Los Angeles workforce for these investments, and outlines methods to ensure equity and inclusion for new opportunities within quality and skilled career pathways for Los Angeles residents.

As outlined in the LAWIN Plan, the goals of establishing the LAWIN are to:

1. Increase the ongoing collaboration between public, union, and community-based organizations to develop ongoing communication and planning;
2. Increase the awareness and utilization of current industry-recognized infrastructure workforce training programs;
3. Increase the identification of gaps in current training offerings; and
4. Increase the number of young adults in skilled trade pathways to meet Los Angeles' infrastructure workforce needs.

To meet the objectives of the LAWIN Plan, the EWDD will contract with the LAWIN Plan Consultant to establish an ongoing workforce system collaborative between representatives of various public, union locals, and community partners to provide a consistent platform to communicate, share information, and integrate activities on behalf of City residents. The Consultant will also support the EWDD by convening the LAWIN on a quarterly basis, assisting partners in the implementation of workforce programs in support of infrastructure investment, and conducting a thorough inventory and analysis of the infrastructure-related workforce training programs available to Los Angeles residents.

DISCUSSION

A total of thirteen (13) proposals for this RFQ were received by the September 12, 2024 deadline.

RFQ Qualification Process

Proposals were evaluated on a 100-point scale utilizing two (2) external raters with expertise in infrastructure contracting and workforce development. The rating factors included:

1. Demonstration of capacity and expertise in providing support to a municipality in the development and implementation of a regional infrastructure plan as a result of federal investment;
2. Demonstration of staff experience relevant to the implementation of the given regional infrastructure plan in the areas of development, convening, research, stakeholder engagement, grant writing, and policy recommendations; and
3. Demonstration of cost reasonableness through a detailed fee schedule.

Under the EWDD's RFQ selection process, a score of seventy (70) was considered qualifying for placement on the Qualified List.

Proposals Received

EWDD received a total of thirteen (13) proposals for the LAWIN RFQ. Eleven (11) of the thirteen (13) proposals were eligible to participate in the procurement and evaluation. Two (2) proposers were disqualified because they did not submit a complete application (Directed Action and KPMG, LLP), resulting in missing documents required for vetting and evaluation of the respective proposals.

Scoring Results

As outlined in Table 1, five (5) of the eleven (11) eligible proposals achieved a passing score of seventy (70) or greater, while two (2) were disqualified from eligibility.

Table 1 – LAWIN Plan Consulting Services Qualified List

№.	ORGANIZATION	SCORE	RECOMMENDATION
1.	Deloitte	93/100	Qualified
2.	Estolano Advisors	93/100	Qualified
3.	New Ways to Work	93/100	Qualified
4.	Social Finance	92/100	Qualified
5.	Valastella Group LLC	77/100	Qualified
6.	Arroyo West LLC	69/100	Not Qualified
7.	Modern Times, Inc.	65/100	Not Qualified
8.	Applied Decision Technologies Inc.	63/100	Not Qualified
9.	Civic Solutions Partnership	60/100	Not Qualified
10.	StratVis, Inc.	59/100	Not Qualified
11.	Workforce Equity Lab	54/100	Not Qualified
12.	Directed Action	N/A	Disqualified
13.	KPMG, LLP	N/A	Disqualified

Notification of Results and Appeals Process

On July 17, 2025 all proposers received emailed notification letters of the results, as well as notification of appeal rights no later than five (5) business days after the date of the RFQ notification results letter. Recommendations are subject to appeals.

FUNDING RECOMMENDATION

Funds were not to be awarded through this process as the sole purpose of this RFQ was to establish the Qualified List and pre-qualify consultants. Inclusion on the Qualified List does not guarantee that a consultant will be contracted to provide services to the City. The City may request services from any of the pre-qualified consultants on the list by issuing a task/work order, depending on the needs of the EWDD.

PROPOSED TERM OF QUALIFICATION

The Qualified List will remain valid for a period of three (3) years from August 7, 2025.

NEXT STEPS

Upon authorization, approved respondents to this RFQ will be placed on a list of eligible consultants, also known as the Qualified List of LAWIN Plan Consultants, for future use to support implementation of the LAWIN Plan.

CMH:GR:DB:MF:cg



9.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department to Accept a \$75,000 Workforce Innovation and Opportunity Act Additional Assistance Grant from the State of California Employment Development Department, in partnership with the South Bay Workforce Investment Board, to underwrite planning and coordination activities to assist workers affected by the Phillips 66 Refinery Closure

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 9 - WIOA AA grant for P66 Refinery

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR

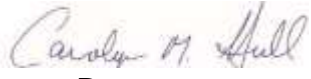
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**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT TO ACCEPT A \$75,000 WORKFORCE INNOVATION AND OPPORTUNITY ACT ADDITIONAL ASSISTANCE GRANT FROM THE STATE OF CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT, IN PARTNERSHIP WITH THE SOUTH BAY WORKFORCE INVESTMENT BOARD, TO UNDERWRITE PLANNING AND COORDINATION ACTIVITIES TO ASSIST WORKERS AFFECTED BY THE PHILLIPS 66 REFINERY CLOSURE

WORKFORCE DEVELOPMENT BOARD REQUESTED ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the EWDD to accept up to \$75,000 in Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Grant (AAG) funds from the California Employment Development Department (EDD), allocated through the South Bay Workforce Investment Board (SBWIB), to underwrite the EWDD planning and coordination activities to assist workers affected by the planned Phillips 66 (P66) Refinery closure.

BACKGROUND

On October 16, 2024 the P66 Refinery announced plans to close its Los Angeles oil refinery and cease operations during the fourth quarter of 2025. The refinery has two facilities linked by a roughly five-mile pipeline. The crude oil processing facility operates on 235 acres in Carson, while a separate 424-acre facility in Wilmington finishes the product and sends it out to the market. Although the Wilmington refinery, located on 1660 W. Anaheim Street, is within the jurisdiction of the City of Los Angeles (City), the Carson refinery, located on 1520 E. Sepulveda Boulevard, lies within the jurisdiction of the SBWIB. The closure of the two plants will impact an estimated 600 union and non-union employees and 300 contractors in skilled occupations.

Since the announcement of the closure, the EWDD in partnership with the SBWIB, has engaged in a regional partnership with the Los Angeles County Department of Economic Opportunity (DEO), United Steel Workers – Local 675 (USW-Local 675), Los Angeles / Orange County Building Trades (LAOCBT), the Miguel Contreras Foundation (MCF), California Federation of Labor Unions (CFLU), and Los Angeles Community College District (LACCD) / Los Angeles Harbor College (LAHC) to develop a comprehensive response to the Los Angeles area P66 Refinery closures.

DISCUSSION

As a result of the ongoing collaboration with regional partners, the EWDD in partnership with the SBWIB (as the lead agency), submitted a WIOA AAG application to the State EDD to support planning of the transitional services and activities for the impacted P66 Refinery employees. The grant was recently awarded with a \$75,000 allocation to the EWDD, which will contribute to planning and coordination activities, including job fairs. In addition, the planning grant will further support the development of strategies to identify the transferrable skills of P66 Refinery employees and their applicability to employment opportunities that present equitable pay and conditions.

The SBWIB and the EWDD are also in the process of submitting a second P66 Refinery WIOA AAG application to secure funding for the implementation of the identified transitional services, including training and supportive services to be provided by the local WorkSource Centers (WSC), America's Job Centers of California (AJCC) for industry-recognized certifications and upskilling that will lead to quality employment.

NEXT STEPS

Upon WDB approval, the EWDD will execute an agreement with the SBWIB to accept the transfer of the City's allocation of WIOA AAG funds.

CMH:GR:DB:TE:AK:cg



10.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding a Task Order solicitation for Consultant Services to conduct a Workforce System Customer Satisfaction Evaluation

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

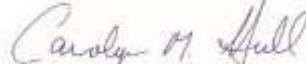
Description

- ▣ Item 10 - Customer Satisfaction



DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT REGARDING A TASK ORDER SOLICITATION FOR CONSULTANT SERVICES TO CONDUCT A WORKFORCE SYSTEM CUSTOMER SATISFACTION EVALUATION

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the results from the EWDD's Task Order Solicitation (TOS) to implement a Workforce System Customer Satisfaction Evaluation (WSCSE); and
2. AUTHORIZE the EWDD to negotiate and execute a contract agreement with Deloitte Consulting, LLP for an amount up to \$150,000 for the period of August 7, 2025 through June 30, 2026.

BACKGROUND

The Department of Labor (DOL) requires an annual program evaluation of the Workforce Innovation and Opportunity Act (WIOA) WorkSource Centers (WSCs) and YouthSource Centers (YSCs) to assess:

1. Customer Satisfaction;
2. Federal Performance Outcomes;
3. Customer Flow; and
4. Administrative Capability.

On January 9, 2024 the City of Los Angeles (City) WDB approved the results for a Request For Qualifications (RFQ) establishing a Qualified List of contractors to assist with Program Evaluation and Customer Satisfaction Services. Deloitte Consulting, LLP is currently the only agency listed under the Customer Satisfaction category on the Qualified List of Consultants. On May 9, 2025 the EWDD released a TOS to implement a WSCSE. The submission deadline for the task order was May 27, 2025.

DISCUSSION

Scope of Work

The selected consultant will measure and analyze customer satisfaction among individuals who use the twenty-eight (28) WSCs and YSCs that comprise the City's America's Job Centers of CaliforniaSM (AJCC). The target groups include:

1. WSC System
Adults who have completed services with the 14 WSCs (exiters).
2. YSC System
Active enrolled youth (age 16-24) in the 14 YSCs.

The selected consultant will:

1. Develop customer satisfaction survey tools and evaluation methodology.
2. Coordinate with the EWDD regarding collection schedules and logistical concerns.
3. Implement the customer satisfaction methodology across the twenty-eight (28) Centers.
4. Deliver analytic reports detailing results of the customer satisfaction evaluation and key findings, including but not limited to:
 - a. Average level of overall customer satisfaction per center;
 - b. Key drivers of satisfaction/dissatisfaction; and
 - c. A summative report with recommendations for system improvement.

Procurement Results

The proposal received from Deloitte Consulting, LLP contained all required proposal submission documents, including a five-page narrative and work plan outlining a proposed approach to deliverables, applicable experience, project fees, and timeline. The EWDD internally evaluated the proposal based on the quality and completeness of the narrative proposal; proposed approach to project implementation; and cost reasonableness and alignment with project goals.

FUNDING RECOMMENDATION

The EWDD recommends the selection of and contract award to Deloitte Consulting, LLP in an amount up to \$150,000 utilizing WIOA funds.

PROPOSED TERM OF CONTRACT

The proposed contract term is August 7, 2025 through June 30, 2026.

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the selected agencies, subject to City Attorney review and approval.

CMH:GR:DB:MF:cg



11.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department to Allocate up to \$300,000 in Workforce Development Board 501(c)(3) Grant funds and City General Funds for a Know Your Rights Ambassador Pilot program

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

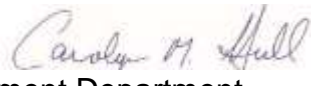
Description

- Item 11 - Know Your Rights Fellowship Workforce Pilot Program



DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND
WORKFORCE DEVELOPMENT DEPARTMENT TO ALLOCATE UP TO
\$300,000 IN WORKFORCE DEVELOPMENT BOARD 501(C)(3) GRANT
FUNDS AND CITY GENERAL FUNDS FOR A KNOW YOUR RIGHTS
AMBASSADOR PILOT PROGRAM**

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the EWDD to allocate up to \$300,000 in WDB Non-Profit Funding and City of Los Angeles (City) General Funds (GF) to the Know Your Rights Fellow Workforce (KYRFW) Pilot program; and
2. AUTHORIZE the EWDD to enter into agreements with the entities outlined in Table 2 for the implementation of the KYRFW Pilot program for the period of August 7, 2025 through June 30, 2026.

BACKGROUND

The WDB Non-Profit secures donations from private sector employers and foundations to support innovative youth workforce development programs annually. In Program Year (PY) 2024-25 the EWDD received a total of \$300,000 from the WDB Non-Profit.

In alignment with the intent of this funding, the EWDD, in coordination with the Mayor's Office, will launch a new pilot program to support young Angelenos from communities impacted by recent immigration enforcement actions.

The KYRFW Pilot program is a yearlong workforce development initiative designed to provide job skills training and paid civic leadership opportunities to low-income high school students from communities impacted by economic instability, fear stemming from immigration enforcement, and barriers to civic participation. Fellows will engage in after-

school training, peer outreach, and community-based internships focused on labor rights, civic education, and immigrant justice. The program is grounded in AB 800, which encourages California schools to educate youth on their rights in the workplace and aims to build pathways to long-term civic and workforce engagement.

This launch comes at a critical moment for Los Angeles and California. A recent wave of immigration enforcement actions, including workplace and public-space operations, triggered a noticeable dip in the California labor force and raised concern among families, resulting in increased absenteeism among K–12 students in heavily impacted communities. These developments make it essential to ensure that young people have accurate information on their rights and safe structured opportunities to help their communities.

The KYRFW Pilot program builds on existing civic learning and workforce strategies coordinated by the City's Workforce Development System (WDS), YouthSource Centers (YSC), and Hire LA's Youth (HLAY) service providers.

DISCUSSION

The KYRFW Pilot program will fund job skills training and paid peer education experience for twenty (20) high school youth from communities disproportionately impacted by immigration enforcement, economic hardship, and barriers to civic participation. Fellows will receive monthly stipends and complete 250 hours of training, mentoring, internship experiences, and peer-led outreach over the course of the 2025–2026 academic year (September 2025 through June 2026). As part of their culminating experience, fellows will partner with the LA City Youth Council (LACYC) and the YSC Youth Advisory Councils (YAC) in planning a citywide Youth Leadership Summit under the direction of the Youth Development Department (YDD). The fellows will design and present a featured session on labor justice that uplifts immigrant labor histories and highlights future pathways for civic leadership. Fellows will also lend their subject matter expertise and perspective to the larger group as they explore the policy areas affecting young people in Los Angeles.

Program participants will receive a \$500 monthly stipend during their participation in the program. Additionally, to support participant retention and reinforce accountability, the program includes an additional \$1,000 completion stipend for students who meet key milestones, including consistent attendance, completion of internship hours, and participation in the Leadership Summit. This final incentive reflects real-world workforce practices and ensures that youth, particularly those facing economic or systemic barriers, are recognized and supported for their sustained commitment throughout the eleven-month program.

The program curriculum will include after-school training in labor rights, civic engagement, and public speaking, along with community outreach, school-based campaigns, and internship placements beginning in January. Para Los Niños (PLN) will support the recruitment and coordination of fellows, while the Miguel Contreras Foundation (MCF) will deliver the curriculum, training, and technical assistance. The MCF will also facilitate partnerships with unions, legal advocates, and City agencies to provide fellows with hands-on internship experiences and community-based projects. Lead teachers and a designated trainer will guide weekly implementation, mentorship, and preparation for a culminating Leadership Summit, where fellows will present a student-led labor justice presentation that uplifts immigrant labor histories and explores future pathways for civic

leadership. The KYRFW Pilot program's goal is to equip youth with the workforce and civic skills necessary to become peer educators, trusted messengers, and emerging leaders within their communities.

Eligibility

Fellows must be enrolled in high school during the 2025-26 Academic Year, reside in the City, and meet local low-income guidelines. Eligible individuals should have an interest in community leadership, peer education, and civic engagement. The program is intended for youth from communities that have faced systemic barriers to civic and economic opportunities.

Program Outcomes and Data

The KYRFW Pilot program will track participant outcomes related to skill development, civic knowledge, and leadership growth. The program will assess increases in participant understanding of workplace rights, confidence in public speaking and peer education, and engagement in civic activities, as measured through pre-and-post-program surveys, student reflections, and facilitator observations. Program effectiveness will also be evaluated through participant feedback, internship partner input, and documentation of outreach activities. Additionally, the HLAY's application platform will be used to track participant demographics, including race/ethnicity, gender identity, low-income status, and prior involvement with foster care, immigration systems, or the justice system. Table 1 below provides a list of core outcomes the KYRFW Pilot program aims to achieve during the program year ending June 30, 2026.

Table 1- Program Outcomes

NO.	OUTCOMES	GOAL
1	Number of fellows who complete 250 hours of workforce participation.	20
2	Number of peer civic education events led by youth.	10+
3	Number of community members reached through peer-to-peer education.	500+
4	Percent of participants reporting increased civic confidence.	90%
5	Percent of participants demonstrating increased knowledge of labor rights.	95%
6	Percent of participants who complete a professional résumé, personal statement, or digital portfolio.	90%
7	Percent of participants who complete all required workforce training modules.	90%
8	Percent of participants who complete internship hours with positive evaluations from host sites.	90%

FUNDING OVERVIEW

Funding for the KYRFW Pilot program will be allocated to a YSC and a HLAY's service provider procured through the most recent 2018 Youth Support Request for Qualifications (RFQ) and to the MCF to provide curriculum development, training, program implementation, and administrative oversight. Table 2 below provides a breakdown of the total program funding of \$291,000.

Table 2 - Total Funding Allocation

NO.	ENTITY	CATEGORY	FUNDING
1	Para Las Niños (Central)	Student Fellow Stipends and administrative costs (20 students at \$6,500)	\$190,000.00
2	Miguel Contreras Foundation	Lead Teacher Stipends (2 teachers at \$7,000)	\$14,000.00
3	Miguel Contreras Foundation	After School Food (20 students x 36 weeks at \$10 per student)	\$4,000.00
4	Miguel Contreras Foundation	Program Activities (PlusMe-Self Reflection, events, Leadership Summit)	\$25,000.00
5	Miguel Contreras Foundation	Administrative Costs and Program Manager	\$58,000.00
TOTAL:			\$291,000

IMPLEMENTATION TIMELINE

Table 3 below provides an overview of the planned implementation for the KYRFW Pilot program. The ramp-up and recruitment period will take place in August 2025. The core program activities, including after-school training and peer outreach, will run from September 2025 through June 2026. Internship placements with civic and community organizations will begin in January 2026. The program close-out will take place in June 2026 and will focus on student reflection, program evaluation, and reporting outcomes to City leaders and program partners.

Table 3 - Program Timeline

MONTH	FOCUS THEME	AB 800 LESSONS	CONTRERAS CONNECTION / EXTERNAL RESOURCES	SUGGESTED ACTIVITIES
July - August	Program Ramp-up			Contracting; staffing; Recruitment
August	Recruitment & Orientation	Overview of AB 800, Youth Rights Literacy	Miguel Contreras Foundation (overview)	Cohort begins August 18, 2025. Identity maps, “Why I Lead” posters, community circle. (4 hours)
September	Workers’ Rights & Protections	Unit 1 + Unit 3: Know Your Rights at Work	CA Labor Commissioner’s Office (Youth Rights)	Rights Zine project, advisory presentations, posters (12 hours)
October	Labor History & Social Justice	Unit 5: Labor Movements and Collective Action	UCLA Labor Center, Labor History Map	Create a visual timeline, lead classroom presentations (12 hours)
November	Organizing for Change	Unit 6: Organizing 101	United Farm Workers, PBS Future of Labor	Campaign design challenge, outreach team development (11 hours)
December	Worker Stories & Local Struggles	Interview preparation, applied AB 800	ROC United, Warehouse Workers Resource Center	Worker interviews, family story podcast project (11 hours)
January	Civil Rights & Labor Movements	Civil Rights and Labor Justice (custom lesson)	King Institute: MLK and Labor	MLK–Labor Teach-in, joint panel with BSU or MEChA Internship Placements Begin (32 hours)
February	Immigrant Labor & Solidarity	Expanded Unit 5: Immigrant Workers’ Rights	CHIRLA, NDLON	“My Family’s Labor Story” Gallery, lunch forum Internship (32 hours)

March	Gender & Labor Equity	Wage equity, gendered labor (custom lessons)	LCLAA, UNITE HERE	Week of Action (poster campaign, social media, peer teaching) Internship (34 hours)
April	Planning for Action	Capstone and outreach planning	Internal planning and coordination	Finalize teach-in sessions, outreach to staff/classrooms Internship (34 hours)
May	Capstone Event	Student-led synthesis of labor learning	Community speaker invitations, MCF partnerships	Leadership Summit, mural/display, family participation Internship (34 hours)
June	Reflection & Sustainability	Program review, legacy building	Facing History and Ourselves (reflection tools)	Publish digital zine, reflection circles, recognition ceremony Internships End (34 hours)

NEXT STEPS

Upon WDB approval, the EWDD will proceed to execute agreements with the recommended service providers, PLN and the MCF, subject to City Attorney review and approval.

CMH:GR:DB:cg



12.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding the Reprogramming of up to \$90,000 of Gang Injunction Curfew Settlement / Los Angeles Reconnections Career Academy 2.0 program funds between Service Providers

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

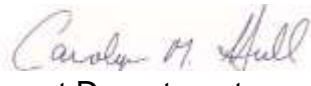
Description

- Item 12 - LARCA 2.0 Allocation \$90,000 PACE



DATE : August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT REGARDING THE REPROGRAMMING OF UP TO \$90,000 OF GANG INJUNCTION CURFEW SETTLEMENT / LOS ANGELES RECONNECTIONS CAREER ACADEMY 2.0 PROGRAM FUNDS BETWEEN SERVICE PROVIDERS

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's recommendations to allocate \$90,000 of Gang Injunction Curfew Settlement Funds, also known as the Los Angeles Reconnections Career Academy (LARCA) 2.0 program, between contracted service providers as outlined in Table 1; and
2. AUTHORIZE the General Manager of the EWDD or designee, to execute contract amendments to agreements with service providers, as listed in Table 1.

BACKGROUND

The Los Angeles City Council (Council) allocated a maximum of \$30 million dollars in City of Los Angeles (City) General Funds (GF) over a four-year period for the Gang Injunction Curfew Settlement (Settlement) in "Rodriguez vs. City of Los Angeles," also known as the LARCA 2.0 program. This class action settlement represented 6,163 Angelenos impacted by the creation and enforcement of gang injunctions with unconstitutional provisions. As part of the Settlement, the City agreed to payments not to exceed \$7.5 million per year, totaling no more than \$30 million over a four-year period from 2017 to 2021, to assist plaintiffs of the class action lawsuit. The plaintiffs would receive LARCA 2.0 program resources such as educational/vocational training, paid work experience, work clothes, tools, transportation, license/certification support, and related resources.

The LARCA 2.0 program incorporates best practice workforce development designs from the original LARCA model, which targeted high-need and transitional populations to provide them education and career assessments, case management services, job readiness training, subsidized employment, financial literacy training, and job placement services.

The Settlement has been extended in past years due to the COVID-19 pandemic. Over the course of the LARCA 2.0 program, City data shows that 31% of the 6,163 class members have been assisted, and more than half of the \$30 million settlement amount has been spent.

On April 12, 2024 the courts announced the extension of the Settlement and a renewed push to identify and connect class members to services and benefits. The program is active as of Program Year (PY) 2025-26 (July 1, 2025 to June 30, 2026).

DISCUSSION

To maximize services to class members, the EWDD is proposing to reprogram \$90,000 of LARCA 2.0 PY 2025-26 funds identified as savings to Pacific Asian Consortium in Employment (PACE), which has demonstrated an increase in enrollments and participant expenditures. Both contracts with California State University, Northridge (CSUN) and the City of Long Beach (CLB) have since expired, and available savings are being directed to PACE to continue to serve participants.

The recommendation will support overall LARCA 2.0 program enrollment and increase opportunities to serve additional Settlement class members through June 27, 2026. Table 1 reflects proposed revised allocations to current LARCA 2.0 service providers.

Table 1 - LARCA 2.0 Service Providers

No.	SERVICE PROVIDER	CONTRACT No.	FUNDING CHANGE
1.	Pacific Asian Consortium in Employment	C-129530	\$90,000
2.	University Corporation - CA State University, Northridge	C-129583	(\$75,000)
3.	City of Long Beach - Pacific Gateway	C-129807	(\$15,000)
TOTAL:			\$90,000

NEXT STEPS

Upon WDB approval, EWDD will execute contract amendments to agreements with service providers listed in Table 1.

CMH:GR:DB:JR:cg



13.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department regarding Technical Corrections and Modifications to the Year 26/Program Year 2025-2026 Workforce Development Board Annual Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

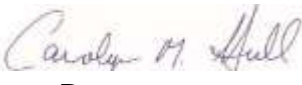
Description

- ▣ Item 13 - Technical Corrections to AP 26



DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT REGARDING TECHNICAL CORRECTIONS AND MODIFICATIONS TO THE YEAR 26/PROGRAM YEAR 2025-2026 WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the General Manager of the EWDD or designee, to approve technical corrections and modifications to the Year 26 Annual Plan (Annual Plan), which was previously approved by the WDB on May 22, 2025 to correct contract authorities as listed in Tables 1-4; and
2. AUTHORIZE the General Manager of the EWDD or designee, to execute contracts with agencies as listed in Tables 1-4, for the contract term of July 1, 2025 through June 30, 2026.

BACKGROUND

The Annual Plan establishes the priorities, strategies, policies, budget, and timeline for the City of Los Angeles' (City) Workforce Development System (WDS). The Annual Plan articulates a framework of long-term strategic initiatives set forth to achieve the City's goal of placing its residents on the path to economic security through equity-focused strategies that create and expand living-wage jobs and remove barriers to employment for Angelenos facing the greatest economic disparities.

On May 22, 2025 at their joint quarterly meeting, the WDB approved the EWDD's Annual Plan, with subsequent Council and Mayoral approval on July 3, 2025.

DISCUSSION / RECOMMENDATIONS

Upon further review of the Annual Plan, the EWDD identified necessary technical corrections for the following programs described below.

County Project Invest / Los Angeles County Workforce Innovation and Opportunity Act

The County Project Invest (INVEST) program is an innovative, multidisciplinary program that brings together partners/collaborators with resources and re-entry-specific experience (including existing Countywide economic and workforce development initiatives) and provides an all-encompassing array of services crucial to a successful outcome of job placement, job retention, and avoidance of recidivism in the re-entry population.

The County Workforce Innovation and Opportunity Act (County WIOA) Adult and Dislocated Worker Program services County residents who reside in the City of San Fernando and provides a multitude of services that will assist in a successful outcome of job placement and job retention.

Listed on the Annual Plan Service Provider Tab, under County funding for INVEST and County WIOA, the EWDD allocated INVEST and County WIOA funds to the Housing Authority of the City of Los Angeles (HACLA) instead of Goodwill Industries of Southern California (Goodwill). The recommendations for the INVEST and County WIOA funds for the Goodwill WorkSource Center (WSC) are shown below (see Table 1). The recommendation will allow the EWDD to meet the overall program enrollment goal and utilize all available funds to service participants as expected. The remaining funds in the amount of \$60,420 (\$1,000 County WIOA and \$59,420 INVEST) will be allocated in the 2025-26 Carry-In Report.

Table 1 – Annual Plan allocations for Project INVEST and County WIOA

PROVIDER / PROGRAM	YEAR 26 AP ALLOCATION	RECOMMENDED ALLOCATION	VARIANCE
Goodwill Industries of SoCal - Northeast San Fernando Valley: LA County Probation - Project INVEST	\$0	\$250,000	\$250,000
Goodwill Industries of SoCal - Northeast San Fernando Valley: Los Angeles County Workforce Innovation and Opportunity Act	\$0	\$250,000	\$250,000
Housing Authority of the City of Los Angeles: LA County Probation - Project INVEST	\$251,000	\$1,000	(\$250,000)
Housing Authority of the City of Los Angeles: Los Angeles County Workforce Innovation and Opportunity Act	\$309,420	\$59,420	(\$250,000)
TOTALS:	\$560,420	\$560,420	\$0

Hire LA's Youth / Youth @ Work / Bridge Housing - Harbor Freight

Hire LA's Youth (HLAY) program, funded partially through Los Angeles County's (County) Youth@Work (Y@W) program, provides youth ages 14-24 with work-based learning, including work-readiness instruction, career exploration, and on-the-job work experience. The HLAY/Y@W program serves low and moderate-income youth with an emphasis on youth with the highest barriers. The Y@W programs provide support for CalWORKs families, probation youth, and foster youth. Services focus on job readiness, financial literacy, and paid work experience. County-funded youth may also participate in the County Youth Bridges Program, which exposes youth to careers with the County.

After the Annual Plan was transmitted to the City Council for approval, the EWDD received notification of an increase in available County Y@W funding for the HLAY program. The EWDD recommends increasing Goodwill's Annual Plan allocation to reflect the additional County Y@W funding provided by the County (see Table 2). The recommendation will allow the EWDD to meet the overall program enrollment goals and utilize all available funds to service participants as expected.

Table 2 - County Youth@Work

YOUTHSOURCE CENTER	YEAR 26 AP ALLOCATION	ADDITIONAL ALLOCATION	ADJUSTED TOTAL
Goodwill Industries of SoCal	\$112,450	\$107,917	\$220,367
TOTALS:	\$112,450	\$107,917	\$220,367

The Bridge Housing - Harbor Freight (BHHF) program provides youth ages 14-24 with work-based learning, including work-readiness instruction, career exploration, and On-the-Job work experience. The BHHF program serves low and moderate-income youth who currently reside in one of the City's housing projects, with an emphasis on youth with the highest barriers.

The Annual Plan included \$93,000 allocated to a 'Bridge Housing - Harbor Freight' line item, with no identified service provider. The EWDD is recommending that the unallocated Annual Plan WDB Workforce Development funds be allocated to HACLA to implement the BHHF program (see Table 3). The recommendation will allow the EWDD to meet the overall program enrollment goal and utilize all available funds to service participants as expected.

Table 3 - WDB Workforce Development Funds

AGENCY	YEAR 26 AP ALLOCATION	RECOMMENDED ALLOCATION	VARIANCE
Housing Authority of the City of Los Angeles	\$0	\$93,000	\$93,000
WDB Workforce Development Funds	\$93,000	\$0	(\$93,000)
TOTALS:	\$93,000	\$93,000	\$0

Los Angeles Regional Initiative for Social Enterprise

Los Angeles Regional Initiative for Social Enterprise (LA:RISE) is a collaborative partnership that unites the City's Workforce Development System (WDS) with employment Social Enterprises (SE) to move individuals with employment barriers into the workforce. LA:RISE provides job training, transitional jobs, paid work experiences, and other employment services to the hardest-to-employ participants, those with a history of homelessness or at risk of homelessness, including formerly incarcerated and disconnected youth.

Upon further review, the EWDD identified an error on the Service Provider Tab, under 'Prior Years Savings Program 2 (Reprogram to LA Rise).' The EWDD allocated \$2,607,965 in City General Fund (GF) funding for LA:RISE programming for Program Year (PY) 2025-26 to the Goodwill YSC instead of the WSC.

The EWDD is recommending a correction to the existing Annual Plan to accurately allocate the LA:RISE City GF to the Goodwill WSC (see Table 4). The recommendation will allow the EWDD to meet the overall program enrollment goal and utilize all available funds to service participants as expected.

Table 4 – LA:RISE Annual Plan 'Prior Year Savings Program 2 (Reprogram to LA Rise)' Correction for Goodwill Industries of Southern California

GOODWILL INDUSTRIES OF SOCAL	YEAR 26 AP ALLOCATION	RECOMMENDED ALLOCATION	VARIANCE
YouthSource Center	\$235,675	\$0	(\$235,675)
WorkSource Center	\$0	\$235,675	\$235,675
TOTALS:	\$235,675	\$235,675	\$0

NEXT STEPS

Upon General Manager approval, the EWDD will execute contracts with funding to the providers listed in Tables 1-4.

CMH:GR:DB:TE:FG:TEL:AG:cg



14.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department to Reprogram funds for select Youth Service Corps Round 2 programs

REQUESTED ACTION:

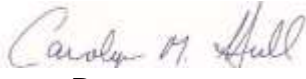
BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 14 - Youth Service Corps Reallocation Round 2 Program

**DATE:** August 7, 2025**TO:** LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee**FROM:** Carolyn M. Hull, General Manager 
Economic and Workforce Development Department**SUBJECT: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND
WORKFORCE DEVELOPMENT DEPARTMENT TO REPROGRAM
FUNDS FOR SELECT YOUTH SERVICE CORPS ROUND 2 PROGRAMS****WORKFORCE DEVELOPMENT BOARD ACTION**

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's recommendations to reprogram and re-appropriate funds in the amount of \$231,361 in Program Year (PY) 2024-25 Annual Plan (Annual Plan) CaliforniansForAll (CFA)/Youth Service Corps (YS Corps) funds to City Pathways (Table 1);
2. APPROVE the EWDD's recommendations to reprogram and re-appropriate funds in the amount of \$110,906 in the Annual Plan CFA/YS Corps Marketing and Outreach funds to North East Trees (Table 2); and
3. AUTHORIZE the General Manager of EWDD or designee, to execute new agreements and amendments as outlined in Tables 1 – 2 to maximize work experience opportunities to Los Angeles' youth for the contract term of January 1, 2025 through December 31, 2025.

BACKGROUND

To evolve and meet the ever-changing needs of the labor market and better support the most vulnerable youth of the City of Los Angeles (City), the EWDD constantly reevaluates its youth employment delivery system to fully utilize available resources and funding.

Youth Service Corps (formerly CaliforniansForAll) Programs

The YS Corps is the evolution of the Office of the Governor's California Volunteers, CFA initiative. This initiative provides transitional work and additional employment-based social services to youth between the ages of 16 and 30. Through this continued programming, the department has been able to increase youth employment, develop

career pathways, and strengthen city/community capacity to address key areas of concern.

City Pathways

In alignment with City goals to increase pathways to City employment, the City Pathways program provides 12-month internships, up to 850 hours, to Los Angeles-area community college and California State University students. Participants complete their internships at various City departments and receive preparation for transition into unsubsidized employment.

North East Trees / Wildland Firefighting Training Academy

The Wildland Firefighting Training Academy (WFTA) prepares low-income and justice-impacted City residents through general training and work experience in preparation for entry-level positions in wildland firefighting. Participants complete 320 hours of training and work experience over the course of four weeks and receive a stipend up to \$4,000 upon completion.

RECOMMENDATIONS

To fully utilize the CFA/YS Corps program funds, the EWDD requests approval of the transfer, allocation, and redistributions detailed in Tables 1 – 2. Approval of these requests will allow the EWDD to execute new contracts in support of the City's Youth system and to amend existing contracts, fully funding contracted providers, and adding additional youth work experience opportunities. Reprogramming of CFA/YS Corps funds has no impact on program cost.

Table 1 provides a summary of the EWDD's recommended reprogramming of \$231,361 in Annual Plan CFA/YS Corps funds. These reprogrammed funds will be used to amend previously executed City Pathways contracts to allow providers to offer work experience opportunities for youth participants at various City departments. The term of these City Pathways contracts is January 1, 2025 to December 31, 2025.

Table 1 – Reprogramming of CaliforniansForAll/Youth Service Corps funds to City Pathways contracts

AGENCY	ORIGINAL CFA/YSC FUNDING	NET CHANGE	NEW CFA/YSC AMOUNT
Catholic Charities of Los Angeles, Inc. - South	\$232,208	\$72,937	\$305,145
Coalition for Responsible Community Development	\$232,208	\$12,550	\$244,758
El Proyecto del Barrio – Sun Valley	\$232,207	\$72,937	\$305,144
Para Los Niños - East	\$232,208	\$72,937	\$305,145
PY2024-25 Annual Plan CFA Marketing and Outreach	\$231,361	(\$231,361)	\$0
TOTALS:	\$1,160,192	\$0	\$1,160,192

Table 2 provides a summary of the EWDD's recommended reprogramming of \$110,906 in Annual Plan CFA/YS Corps funds, which will allow North East Trees to provide additional paid training and youth work experience opportunities. The term of the North East Trees contract is January 1, 2025 to December 31, 2025.

Table 2 – Reprogramming of CaliforniansForAll/Youth Service Corps funds to North East Trees

AGENCY	CURRENT CFA/YS AMOUNT	NET CHANGE	NEW CFA/YS AMOUNT
North East Trees / Operation Flame Wildland Firefighting Academy	\$337,242	\$110,906	\$448,148
PY 2024-25 Annual Plan CFA LA City Pathways for Youth	\$20,000	(\$20,000)	\$0
PY2024-25 AP CFA LA:RISE Youth Academy	\$90,906	(\$90,906)	\$0
TOTALS:	\$448,148	\$0	\$448,148

NEXT STEPS

Upon WDB approval, the EWDD will execute agreements and/or amendments to agreements with agencies listed in Tables 1 – 2.

CMH:GR:DB:BG:MS:cg



15.

DATE: August 7, 2025

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: A Report Back from the Economic and Workforce Development Department on Wildfire Disaster Recovery Grants and Activities

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

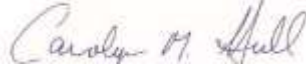
Description

- ❏ Item 15 - EWDD Wildfire Disaster Response Efforts



DATE: August 7, 2025

TO: LaShondra Mercurius, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: A REPORT BACK FROM THE ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT ON WILDFIRE DISASTER RECOVERY
GRANTS AND ACTIVITIES**

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. NOTE and FILE this report, as the updates are provided for informational purposes.

BACKGROUND

A series of historic fires, driven by strong winds and low humidity starting January 7, 2025, have become among the most destructive in the history of the City of Los Angeles (City). Over the following days, the Palisades, Hurst, Sunset, Eaton, and Kenneth Fires burned thousands of structures, homes, businesses, landmarks, and vehicles/equipment, causing widespread damage, destruction, and dislocation across the region. More than 180,000 residents were evacuated, and at least 31 people lost their lives.

As the wildfires continued to spread, the EWDD's Rapid Response (RR) Unit was deployed to provide guidance and resources to displaced workers. The EWDD also began seeking preliminary assessments of the damage and needs of workers and businesses affected by the disaster. In alignment with Mayor Karen Bass' (Mayor) objectives, the EWDD continues to assist affected businesses, employers, and workers to aid disaster recovery efforts.

The information below provides highlights of EWDD's Wildfire Disaster Recovery and Relief (WDRR) efforts since the last report.

DEPARTMENTAL AND WORKSOURCE CENTER ACTIVITIES

On January 14, 2025 in response to the wildfires, the Federal Emergency Management Agency (FEMA) opened two Disaster Recovery Centers (DRC) in Los Angeles County (County) to assist Californians who experienced damage to their primary home, personal property loss, or had disaster-caused emergency needs related to the wildfires. At the DRC located at UCLA Research Park West (RPW), impacted individuals were able to apply for federal assistance, speak to representatives from state and federal agencies, connect directly with City departments, and secure relief resources.

Status - Closed

As of April 30, 2025 most City departments, including the EWDD, demobilized from the DRC at the UCLA RPW. The DRC closed on Saturday, May 31, 2025. There are two locations, the One-Stop Rebuilding Center in Los Angeles and the Altadena Community Center in Altadena, where impacted individuals may continue to receive essential services.

On January 17, 2025 the EWDD informed Workforce Development System (WDS) providers that they would be required to track participants affected by the wildfires. The EWDD coordinated with the State Economic Development Department (EDD) to create a visit reason log in the Virtual OneStop (VOS) Greeter Kiosk at all WorkSource Centers (WSC) for individuals to identify themselves as being impacted by the wildfires.

Performance Data

As of July 28, 2025 the number of VOS Greeter Kiosk check-ins from wildfire-impacted individuals totals 800.

Status - Ongoing

The EWDD continues to track the number of wildfire-impacted individuals visiting and enrolling in WSC programs.

IMPACTED WORKER AND FAMILY RECOVERY CENTERS

Beginning February 13, 2025 the EWDD launched four (4) Impacted Worker and Family Recovery Centers (IWFRFC) in coordination with the Mayor's Office. In addition, the EWDD's WSCs and BusinessSource Centers (BSC) participated alongside the City's Community Investment for Families Department's (CIFD) FamilySource (FSC) System, Department of Aging (DOA), Department on Disability (DOD), and the Youth Development Department (YDD). The IWFRFCs were able to provide resources and services, including assistance applying for income support programs, access to basic needs, job application assistance, job placement opportunities, and financial advice for recovery.

There were at least 429 reported walk-ins into the IWFRFCs. A total of 362 individuals received assistance submitting Worker Relief Fund applications. Further information on services accessed is pending.

Status – Closed

IWFRCs have demobilized staff co-location at all sites. However, the WSCs and FSCs continue to coordinate services and provide cross-references to wildfire-impacted individuals.

WILDFIRE RESPONSE GRANTS

Under the leadership efforts of Governor Gavin Newsom (Governor Newsom) and the EDD, state and federal grant funds were quickly made available to aid in the recovery effort. The EWDD coordinated with the EDD and County Department of Economic Opportunity (DEO) to finalize grant applications to help those impacted across the region secure resources for immediate recovery support.

Farmer John Additional Assistance Grant

The EWDD worked with the EDD to modify the existing Farmer John Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Grant (AAG), which expired May 31, 2025, to expand participant eligibility to offer workforce development services to dislocated workers impacted by wildfires. Originally approved by the WDB Executive Committee on March 23, 2023, the grant continued to serve dislocated workers impacted by closures of several major employers, including the Farmer John meat processing plant in Vernon, the 99 Cent Only Stores, the Cargill plant, and Golden West Food Group. The EWDD was awarded \$1,650,000 to enroll a total of 288 eligible individuals.

A Farmer John program participant was enrolled through the West Adams WSC, temporarily displaced and seeking services in Council District 10, after losing her home to the devastating Eaton Canyon fire in Altadena on January 7, 2025. She is a certified Cardiopulmonary Resuscitation (CPR) trainer and small business owner who has spent nearly two decades building her livelihood offering CPR and First Aid training to individuals, schools, and workplaces throughout the region. As a result of the fire, her training equipment, business operations, and place of residence were completely destroyed. Through the Farmer John AAG, administered by the Asian American Drug Abuse Program (AADAP) with the City's EWDD, the West Adams WSC was able to supply her with CPR training equipment and supplies, a crucial investment in rebuilding her small business. She was able to restart her training and continue doing business, filling a vital role in the community. Today, her services are once again thriving, helping adults and children gain the lifesaving skills needed to respond to emergencies at work, at school, or at home.

Performance Data

A total of 265 individuals were enrolled in the program through May 31, 2025, an increase of twenty (20) participants from the previous update.

Status – Closed

The WSC service providers offered workforce and supportive services to eligible participants through May 31, 2025.

2025 LA Wildfires National Dislocated Worker Grant

The 2025 LA Wildfires National Dislocated Worker Grant (NDWG) project offers dislocated workers a temporary job position to aid in the recovery from the wildfires. 'Laborer' and 'Crew Supervisor' positions cover clean-up and repair activities under the grant. The participants contribute to making fire and wind-damaged areas safe, hospitable, and operational. Additional humanitarian aid positions provide assistance to individuals impacted by the wildfires. Participants' wages are set at \$25 or \$27 per hour for supervisory positions, to support their return to the workforce in a temporary job assignment. The EWDD received notice of a total award of \$3,780,000 to serve 126 participants under this grant project.

Through July 2025, grant participants have been able to provide humanitarian assistance at sites across the region, including Altadena. Participants have been able to provide wildfire-impacted individuals with assistance completing intake documentation/paperwork, directly distributing resources and supplies, and providing help navigating recovery services. Participants have also been assigned to Temporary Jobs to help with clean-up and repair needs at sites such as Will Rogers State Historic Park. Participants have been clearing downed/damaged debris and structures, repairing public trails and access points, and working to make park areas accessible again.

The EWDD has been successful in helping individuals with multiple barriers reenter the workforce through these Temporary Job opportunities. The WSCs are continuing to reach out and recruit individuals for enrollment into the grant program. The EWDD also continues to coordinate with the WSCs and the State for additional worksite approvals. Contract amendments are currently in process to extend the grant term to allow for new enrollments and currently enrolled participants to complete their Temporary Job hours.

As the EWDD works to reach full enrollment, the WSCs continue to outreach and recruit individuals for enrollment into the program. To help counter the challenges of Dislocated Worker eligibility, the WSCs have been working with partners, such as the State EDD, to help identify eligible participants and with other partners to help promote the program to their local communities. As Mayor Bass has emphasized, it will be a long road to full recovery for many Los Angeles communities and this grant will continue to be available to assist in recovery efforts through early 2028.

The EWDD continues to work with the State EDD to request and receive approval for additional worksites in need of clean-up, repair, or humanitarian assistance. The newly added worksites will increase Temporary Job opportunities for enrolled participants.

Performance Data

A total of sixty-two (62) participants have been enrolled in the LA Wildfires NDWG program as of July 24, 2025.

Table 1 - WorkSource Center, 2025 LA Wildfires NDWG Current Performance

AGENCY	WORKSOURCE CENTER	ENROLLMENT GOAL	ENROLLMENT ACTUAL
Arbor / Equus Workforce Solutions	South Valley	9	8
Managed Career Solutions, SPC	Boyle Heights	9	4
Asian American Drug Abuse Program, Inc.	West Adams	9	8
Managed Career Solutions, SPC	Harbor	9	3
Coalition for Responsible Community Development	Vernon Central	9	6
El Proyecto del Barrio, Inc.	Sun Valley	9	0
Goodwill Industries of SoCal	Northeast LA	9	2
Housing Authority of the City of Los Angeles	Watts LA	9	10
JVS SoCal	West LA	9	8
Managed Career Solutions, SPC	Hollywood	9	4
Pacific Asian Consortium in Employment	Downtown Pico Union	9	4
UAW - Labor Employment and Training Corporation	South LA	9	0
Watts Labor Community Action Committee	Southeast LA	9	0
Goodwill Industries of SoCal	Northeast San Fernando Valley	9	5
TOTALS:		126	62 (49%)

Status – Ongoing

The WSCs continue to recruit eligible participants and place enrolled individuals into Temporary Job opportunities.

LA County Fire Additional Assistance Grant

The EDD coordinated with the local WDBs to approve the County Fire Additional Assistance Grant (AAG) to address workforce needs and support individuals and businesses in the region impacted by the recent wildfires. The EWDD is working side-by-

side with the County on a regional approach, which includes multiple workforce boards as partners. Under the County Fire AAG, participants may receive assistance with supportive services, job search, employment training, and transitional work experience. Through on-the-job training, both public and private entities may benefit from reimbursement of up to fifty percent (50%) of the wage rate. The EWDD estimates serving 174 participants through County Fire AAG project. Per EDD's January 16, 2025 press release, the anticipated award amount for the region for this County Fire AAG is \$10 million, of which the City is expected to receive up to \$4.5 million.

Status - Ongoing

On January 23, 2025 the WDB approved the EWDD to accept up to \$4.5 million in funding for the County Fire WIOA Dislocated Worker AAG to serve an estimated 174 participants.

The EWDD is working with the County to finalize the subgrant agreement and allocate funds to WSC service providers.

FUTURE PLANNED ACTIVITIES / NEXT STEPS

EWDD continues the following activities in support of these abovementioned efforts:

1. Work in coordination with County DEO, state officials, and other partners, and is planning to hold a large-scale resource/job fair event to connect impacted individuals with available support and workforce services.
2. Meet with service providers to ensure full enrollment into the aforementioned wildfire grant programs to support their return to the workforce. These activities will support the speedy recovery of the LA region.
3. Promote available grants and resources to assist impacted individuals in supporting rebuilding and recovery efforts.
4. Coordinate with the County DEO to provide grocery resources to impacted workers who were not able to receive the LA Region Wildfire Relief Funds for Workers.

EWDD will also continue providing updates and reports to the WDB on the outcomes and status of these ongoing recovery efforts.

CMH:GR:DB:cg