



**CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
QUARTERLY MEETING**

**Wednesday, February 28, 2024
10:00 AM - 12:00 PM**

Goodwill Industries Southern California - Community Room

342 N. San Fernando Road, Los Angeles, CA 90031

AGENDA

1. Call to Order/Roll Call
2. Public Comment on Non-Agenda Items

ACTION ITEMS:

- | | | |
|----|--|------------------|
| 3. | Consideration of the Meeting Minutes of November 30, 2023 | Charles Woo |
| 4. | Approval of Workforce Development Board (WDB) President/Chair Charles Woo's Appointments of WDB Members Alex Davis and Chad Boggio to the WDB Executive Committee | Charles Woo |
| 5. | Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of Regional Equity Recovery Partnerships (RERP) Grant Funding from the California Workforce Development Board and California Labor and Workforce Development Agency | Makeda Vela |
| 6. | Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Reallocation of Californians For All (CFA) Youth Program Funding | Makeda Vela |
| 7. | Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Results of a Request for Quotes (RFQ) for Fiscal Audit Related Services | Elizabeth Macias |
| 8. | Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding Technical Corrections to a Report Presented to the WDB Executive Committee on Program Year (PY) 2022-23 Carry-In/Savings and Modifications to the City's PY 2023-24 Workforce Development Annual Plan | Tony Estrada |

9. Approval of Recommendations from the Economic and Workforce Development Department (EWDD) Regarding the Allocation of \$450,000 of Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (NDWG) Funds from the U.S. Department of Labor (USDOL) Through the State of California Donny Brooks

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT-BACKS/UPDATES

10. Report by the Economic and Workforce Development Department (EWDD) on the Performance of All Workforce Development Programs in the City's Year 23/Program Year (PY) 2022-23 (July 1, 2022 to June 30, 2023) Workforce Development Annual Plan Elizabeth Macias
11. Presentation by the Economic and Workforce Development Department (EWDD) on the Timeline for Development of the City's Year 25/Program Year (PY) 2024-25 (July 1, 2024 to June 30, 2025) Workforce Development Annual Plan Elizabeth Macias
12. Public Hearing to Solicit Input on the Development of the City's Year 25/Program Year (PY) 2024-25 (July 1, 2024 to June 30, 2025) Workforce Development Annual Plan Charles Woo
13. Update on the Development of the Five-Year Workforce Development Strategic Plan Elizabeth Macias
14. Next Meeting
15. Adjourn

Workforce Development Board:

Charles Woo, Patricia Perez, Garrett Gin, Allison Anaya, Chad Boggio, Agustin Cabrera, Priscilla Chavez, Veronica Corona, Michelle Crenshaw, David Crippens, Jesse Cuevas, Dr. Alex Davis, Kathy A. Finn, Jaleesa Hazzard, Hrag Hamalian, Terri Hollingsworth, Robert A. Lake, Casey O'Neill, Kelly Nguyen, Linda Nguyen-Perez, Ruth Lopez Novodor, LaShondra Mercurius, Hector Perez-Pacheco, Gabriel Pimentel, Jonathan Port, Carmen Rad, Sergio Rascon, Steven Simon, Alexandra Suh, Maria Turrubiarres, Nancy Hoffman Vanyek, Steve Zimmer

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

The public will have an opportunity to address the Board on any agenda item at the time the item is considered. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the designated personnel of the Board. Speaker cards are available at the sign-in table at the back of the meeting room. Documents/reports on agenda items are available on the Board's website and may be distributed at the meeting. For updated meeting schedules please visit www.wiblacity.org. For more information call 213-744-7164.

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Phone: 213-744-7164 www.wiblacity.org



3.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Consideration of the Meeting Minutes of November 30, 2023

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▢ Item 3 - Draft_WDB_Quarterly_Meeting_Notes _ 11.30

CITY OF LOS ANGELES
 WORKFORCE DEVELOPMENT BOARD
 Quarterly Meeting
 November 30, 2023
 10:00 A.M. – 12:00 P.M.
 Goodwill Industries Southern California – Auditorium
 342 N. San Fernando Road, Los Angeles, CA 90031

MEETING NOTES

MEMBERS PRESENT: Charlie Woo, Michelle Crenshaw, David Crippens, Jesse Cuevas, Alex Davis, Garrett Gin, Terri Hollingsworth, LaShondra Mercurius, Lynda Nguyen, Ruth Lopez Novodor, Patricia Perez. Hector Perez-Pacheco, Carmen Rad, Stephen Simon, Steve Zimmer, Aura Vasquez (alt.),

1. Call to Order: 10:17 a.m. - Quorum Was Not Present

2. Public Comments on Non-Agenda Items – None

All Official Actions Were Tabled Because of the Absence of Quorum

3. Consideration of the Minutes of July 27, 2023

4. Approval of Recommendations from the Economic and Workforce Development Department (EWDD) Regarding the Allocation of Up to \$1.3 million of Program Year (PY) 2023-24 Los Angeles Reconnections Career Academy (LARCA) 2.0/Gang Injunction Curfew Settlement Funds

5. Authorization for the President/Chair of the Workforce Development Board (WDB) to Sign an Extension of the WDB-Local Elected Official (WDB-LEO) Agreement Through June 30, 2024

6. Approval of Recommendations from the Workforce Development Board (WDB) President/Chair and WDB Youth Council Chair Regarding the Appointment of Alysia Bell, President of UNITE-LA, as a Member of the WDB Youth Council

7. Approval of a Recommendation from the Economic and Workforce Development Department (EWDD) Regarding the Allocation of \$45,000.00 to Each YouthSource Center (YSC) for Implementation of a Youth Advisory Council Program, and a Certified Youth Counselor Demonstration Project

8. Approval of a Recommendation from the Economic and Workforce Development Department (EWDD) Regarding the Execution of a Small Purchase Agreement, Not

to Exceed \$24,500.00, for the Services of a Consultant to Develop a Framework for a Regional Infrastructure Academy

9. Approval of a Recommendation from the Economic and Workforce Development Department (EWDD) Regarding the Allocation of \$250,000.00 of Additional Workforce Innovation and Opportunity Act (WIOA) Formula Funding to Support the Operations of the Watts YouthSource Center (YSC)
10. Approval of Recommendations from the Economic and Workforce Development Department (EWDD) Regarding the Reallocation of City General, County and California For All Funds to Underwrite Youth Work Experience Activities
11. Recommendations from the Economic and Workforce Development Department (EWDD) Regarding the Release of a Request for Qualifications (RFQ) as Phase I of the Procurement of WorkSource Center System Providers for Program Year 2024-25

EXECUTIVE COMMITTEE ACTIONS (The WDB Executive Committee Approved the Following Items on Behalf of the Full WDB. Any of These Items May Be Called "Special" by a WDB Member for Information and Discussion Purposes):

12. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of Prison to Employment (P2E) 2.0 Funding for the Provision of Workforce Development Services to Formerly Incarcerated and Justice-Involved Individuals
13. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of HIRE LA's Youth Program Funding
14. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Peer-to-Peer Project and Related Contract Authorities with the California Children's Trust and El Centro de Ayuda, to Address the Growing Youth Mental Health Crisis
15. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of \$750,000 of Workforce Innovation and Opportunity Act (WIOA) Funding to WorkSource Centers (WSC), to Provide Workforce Development Services to the Mid-Wilshire and Koreatown Communities
16. Authorize the Economic and Workforce Development Department (EWDD) to Increase the Contract Authority for California State University, Northridge (CSUN) by Up to \$250,000 to Perform an Assessment of the WorkSource Center (WSC) System and for Technical Support Related to the Upcoming WSC System Request for Proposal (RFP) Procurement

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT-BACKS/UPDATES:

17. An Update on the Economic and Workforce Development Department's (EWDD) Implementation of Strategies and Initiatives in the Program Year (PY 2023 - 24) July 1, 2023 - June 30, 2024) Workforce Development Annual Plan that Support Mayor Bass' Efforts to Address Homelessness in the City of Los Angeles

EWDD staff member Elizabeth Macias presented a report outlining current Annual Plan strategies related to homelessness in the City of Los Angeles. The strategies aim to connect homeless and housing insecure at-risk of homelessness Angelenos to employment. Included in those categories are justice-involved, chronically unemployed, disconnected youth, foster youth, etc.

Moreover, the strategies and programming in the Annual Plan directly support the Mayors' Inside Safe Initiative and other local and regional efforts to reduce homelessness. They include pathways to sustainable employment.

Ms. Macias highlighted LA:RISE, the WDB's and EWDD's signature program for providing workforce development services to homelessness and at-risk of homeless populations. LA:RISE has served approximately 6,000 customers and 3,000 of them have been placed in permanent employment.

The success of LA:RISE has led to the creation of other, similar initiatives such as the LA:RISE Youth Academy, which serves 204 individuals. A California For All Grant has facilitated services for 500 individuals and funded 12 job connectors that resulted in 300 individuals from Inside Safe being placed in interim housing.

Ms. Macias indicated that the EWDD continues to connect with the Los Angeles Homeless Services Agency (LAHSA) to support their efforts to address homelessness and build capacity citywide to provide workforce development services to individuals facing homelessness.

WDB member Terri Hollingsworth asked about the EWDD's strategy for outreaching to employers to encourage them to hire individuals facing homelessness.

EWDD Assistant General Manager Gerardo Ruvalcaba responded that the Department is contracting with the Los Angeles Economic Development Corporation (LAEDC) for said purposes and has developed employer and industry sector relationships for said purposes.

WDB President/Chair Charlie Woo said that the WDB is interested in regularly receiving information related to the performance outcomes of workforce development programs in the Annual Plan that are serving the homeless. industry.

Mr. Ruvalcaba responded that the EWDD is preparing a report for review by the WDB in February 2024, He also announced that the EWDD is making some progress in filling position vacancies that are critical to being able to manage all workforce development programs and providing performance data.

WDB member David Crippens commented that the plans efforts to address homelessness and related performance data must be readily available for review by Mayor Bass.

WDB member Alex Davis commented that this is an ideal time to create a campaign about Annual Plan homeless initiatives.

WDB member David Crippens commented that homeless prevention is an important youth services issue. He reminded his colleagues of the Mayor's well documented history of supporting efforts to serve youth in foster care and prevent them from falling into homelessness.

WDB Executive Director Gregg Irish asked Mr. Ruvalcaba about the importance of including additional homeless programming in next year's Annual Plan.

Mr. Ruvalcaba responded that the EWDD will continue to work on establishing homeless goals and metrics for the Workforce Development System beyond the current number of 2,000 individuals being served and by applying for federal and state discretionary grants. He also gave the example of LA:RISE's goal of serving 800 individuals this year and California For All Grant's goal of 500.

WDB member Ruth Lopez Novodor commented that women and children need help in connecting to the Workforce Development System to avoid becoming homeless.

Mr. Ruvalcaba said that the EWDD has a pilot initiative with the Community Investment for Families Department (CIFD) and their Domestic Violence Shelter System to address the needs of survivors of domestic violence, who often become homeless.

WDB member Patricia Perez mentioned that WDB-sponsored consultants are developing an Older Worker Strategy that will focus on preventing homelessness among the older worker population.

Mr. Irish said that the WDB had requested increased workforce development services for the homeless in this year's Annual Plan.

Mr. Ruvalcaba made a commitment to provide performance information, especially related to Annual Plan initiatives for the homeless, to the WDB in late February or early March.

18. A Comparison of Local Workforce Development Areas (LWDA) in Los Angeles County by Size of Labor Force, and May to October 2023 Unemployment Rates

Mr. Irish presented a detailed comparison of Workforce Innovation Opportunity Act (WIOA) formula funding by Local Workforce Development Areas (LWDAs) in Los Angeles County, as well as each LWDA's unemployment rates from May to October 2023.

The US Department of Labor uses a formula to allocate WIOA categorical funding to states and territories. California gets more WIOA money than any other state. The

Governor takes a portion of the WIOA categorical funding off the top (\$65.9 million) to allocate to LWDAs as he sees fit. The balance is distributed to LWDAs via a federally prescribed formula.

Mr. Irish, as he has numerous times in the past, proposed that the EWDD develop a legislative plan/program for approval by the City Council to pursue the Governor's WIOA Discretionary Fund.

WDB member Hector Perez-Pacheco explained the deadlines for pursuing state and federal legislation to fund special workforce development projects/programs. He volunteered to assist the EWDD with pursuing legislation, especially at the state level.

19. Next Meeting - TBA

20. Adjourn – WDB Chair Charles Woo adjourned at 12:00 p.m. At that time, the WDB still had not achieved quorum.



4.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Workforce Development Board (WDB) President/Chair Charles Woo's Appointments of WDB Members Alex Davis and Chad Boggio to the WDB Executive Committee

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 4 - Appointment of WDB Members to the Executive Committee



MEMORANDUM

DATE: February 28, 2024

TO: Workforce Development Board (WDB) Members

FROM: Charles Woo, Chair/President
Workforce Development Board (WDB)

**SUBJECT: APPROVAL OF THE WORKFORCE DEVELOPMENT BOARD (WDB)
PRESIDENT'S/CHAIR'S RECOMMENDATIONS REGARDING THE
APPOINTMENT OF TWO MEMBERS TO THE WDB EXECUTIVE
COMMITTEE**

REQUESTED ACTION:

Workforce Development Board (WDB) members Alex Davis and Chad Boggio are being recommended by the WDB President/Chair for approval by the full WDB for membership on the WDB's Executive Committee.

BACKGROUND:

The WDB's bylaws require the annual election of the WDB President/Chair, Secretary, and Treasurer as WDB Officers.

WDB members Charles Woo, Patricia Perez, and Garrett Gin are currently serving as WDB Officers.

The WDB President/Chair annually nominates WDB members for election by the full WDB as the Chairs of the WDB's four Standing Committees (i.e., Business Services, Marketing & Resource Development Committee, Nominations/Membership Committee, Policy & Oversight Committee, and Youth Council).

WDB members La Shondra Mercurius, Ruth Lopez Novodor, Nancy Hoffman Vanyek, and David Crippens are currently serving as the Chairs of the WDB's four Standing Committees.

WDB Officers and the Chairs of the WDB's four Standing Committees also serve as members of the WDB's Executive Committee, which is empowered to take actions on behalf of the full WDB between its Quarterly Meetings.

The WDB President/Chair may appoint two additional WDB members to the WDB's Executive Committee, subject to the approval of the full WDB.



5.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of Regional Equity Recovery Partnerships (RERP) Grant Funding from the California Workforce Development Board and California Labor and Workforce Development Agency

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 5 - RERP Grant Funding

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR

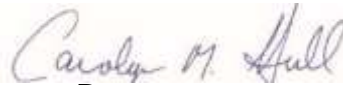
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**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: February 28, 2024

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS
REGARDING THE ALLOCATION OF REGIONAL EQUITY
RECOVERY PARTNERSHIPS (RERP) GRANT FUNDING FROM
THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD AND
CALIFORNIA LABOR AND WORKFORCE DEVELOPMENT
AGENCY**

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the General Manager of the EWDD, or designee, to allocate up to \$540,000 in Regional Equity Recovery Partnerships (RERP) grant funds to each of the 14 YouthSource Centers to support the new co-enrollment goals of the WIOA YouthSource System.
2. AUTHORIZE the General Manager of the EWDD, or designee, to execute new agreements for each of the fourteen (14) YouthSource Centers to provide up to \$40,000 per agency from April 1, 2024 to September 30, 2025.

BACKGROUND

On May 24, 2023, the California Workforce Development Board (CWDB) and Los Angeles County Department of Economic Opportunity (LA County DEO) entered into an agreement in accordance with Request for Applications (RFA) No. 76054 to provide workforce training services. The LA County DOE, City of Los Angeles EWDD, and the Los Angeles Community College District (LACCD) partnered to create streamlined services for WIOA Funded youth enrolled in the YouthSource System to support reengagement in education and focus on career pathways. A total of \$1,663,254 was awarded for this collaborative effort. The LACCD will receive \$900,000 to fund the LACCD

Community College “Navigators” will be assigned to support all fourteen (14) City YouthSource Centers. The Mentors will be integral to the success of the program as they will provide the following services to the YouthSource Center:

COLLEGE “NAVIGATORS” FOR THE YOUTHSOURCE CENTER SYSTEM

1. College Navigators will work with the YouthSource system to connect clients to one of the nine LACCD colleges for advisement, enrollment, financial aid, and other services critical for academic success.
2. Navigators will be co-located at all fourteen (14) YouthSource, working at more than one (1) YouthSource for approximately 10 hours per week.
3. Navigators will assist with orientations, college and career exploration, and enrollment of participants in any of the LACCD nine community colleges.
4. Navigators will assist in linking YouthSource participants to appropriate resources and programs offered by LACCD colleges and other appropriate community-based organizations.

The intent of the program is to support the increase of co-enrollment of YSC participants into both credit and non-credit training within the community college system.

RECOMMENDATION

To support YSC participants co-enrolled into the LACCD system, approximately \$540,000 will be allocated to the YouthSource System, providing up to \$40,000 for each YouthSource Center. Funds will be used to provide support services and/or supplement work experience opportunities for YouthSource Center participants.

NEXT STEPS

Upon WDB approval, EWDD will execute agreements with each of the fourteen (14) YouthSource Centers.

CMH:GR:DB:MV:cg



6.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Reallocation of Californians For All (CFA) Youth Program Funding

REQUESTED ACTION:

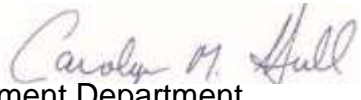
BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 6 - PY 23-24 CFA Allocations

**DATE:** February 28, 2024**TO:** Charles Woo, Chair
Workforce Development Board, Executive Committee**FROM:** Carolyn M. Hull, General Manager 
Economic and Workforce Development Department**SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT
DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING THE
REALLOCATION OF CALIFORNIANS FOR ALL (CFA) YOUTH
PROGRAM FUNDING****WORKFORCE DEVELOPMENT BOARD ACTION**

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$632,992 in PY 23-24 City General Funds to the Coalition for Responsible Community Development (CRCD) to continue the Job Connector Pilot Program. The program offers recently housed persons with workforce development support services to adults. (Table 1);
2. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$37,467 in PY 23-24 Californians For All funds to the General Services Department's Automotive and Warehouse and Toolroom Worker Internship program. The Automotive and Warehouse and Toolroom Worker Internship program will provide work experience and support services to youth ages 16-30. (Table 2);
3. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$29,750 in additional PY 23-24 Californians For All funds to the Social Impact Collective contract. The Social Impact Collective will provide coordination with the Early Childhood Education Child Care Consortium (ECECC), which provides work experience and support services to youth ages 18-30. (Table 3);
4. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$513,048 in additional PY 23-24 Californians For All funds to the funds to the CFA ECESAP program. The additional funds will be used for additional cohorts for the 2023-24 program year. (Table 4);
5. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$98,157 in PY 23-24 CA For All funds to Youth Opportunity Movement – Watts HVAC Internship Program. The HVAC internship will provide work experience and support services to youth ages 18-30. (Table 5);

6. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$379,779 in PY 23-24 CA For All funds to Recreation and Park Pathways to Childcare Program. The additional funds will support program implementation at city-run childcare facilities. (Table 6);
7. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$543,000 in PY 23-24 CA For All funds to the Student-to-Student Success Program for LA's BEST coordination of after-school tutoring and work experience support. (Table 7);
8. AUTHORIZE the General Manager of the EWDD, or designee, to allocate \$4,028,204 in CFA funds for PY 23-24. The allocation includes \$3,993,204 to provide HLAY work experience opportunities and \$35,000 for EWDD staff to support the expansion of HLAY program worksites. (Table 8);
9. AUTHORIZE the General Manager of the EWDD, or designee, to reallocate \$250,000 in PY 23-24 CFA funds to CSS. The recommendations will allow the Department to make system modifications to improve youth and employer engagement with the HLAY Platform. (Table 9);
10. AUTHORIZE the General Manager of the EWDD, or designee, to reallocate \$343,000 in PY 23-24 CFA funds for the LA:RISE Youth Academy program. The recommendations will allow the Department to better utilize existing resources and increase services to individuals experiencing homelessness. (Table 10); and
11. AUTHORIZE the General Manager of EWDD, or designee, to execute new agreements and amendments as outlined in Tables 1 and 3 - 10 in order to provide work experience opportunities to Los Angeles' youth most impacted by the pandemic.

BACKGROUND

In PY2023-24, EWDD implemented an approach that organizes the Hire LA's Youth program offerings, contracts, and partnerships along a continuum of services with new opportunities and varying intensity of services at each level, enabling participants to learn about career pathways and gain valuable work skills. The system was redesigned to implement a tiered approach to accomplish our goal. Every participant is assessed on previous work experience, career readiness, and barriers to employment during enrollment. Participants receive workplace training and work placement that support the growth of their work readiness skills.

The EWDD constantly reevaluates its youth employment delivery system and develops new programming that allows youth to be appropriately matched to necessary services and work experiences aligned to their interests and experiences and move along a coherent career pathway based on their needs and aspirations. The youth employment delivery system creates a progressive career pipeline for the future workforce.

Innovative programs in Hire LA's Youth programming include:

ECESAP is an internship program for Los Angeles Community College District (LACCD) students in the child development (or closely related) field. Program participants receive paid internship opportunities, one-on-one mentorship support, quarterly coaching sessions, and financial awards. Program participants can complete 130 hours. This

program option focuses on recovery and rebuilding efforts with employers that can incorporate all safety protocols. Work experience can include remote work, which may offer employers an additional opportunity to partner.

Automotive and Warehouse and Toolroom Internship program provides participants with a 10-week internship with the city's General Services Department (GSD). Successful trainees receive a certificate of completion at the end of the program. Additionally, depending on positions available, the trainees would have an opportunity to interview to become a Vocational Worker, a full-time, exempt city position.

The HVAC Training and Work Experience program, in partnership with the Amity Foundation, provides 320 hours of hands-on training and work experience with private sector partners. After completion of the training, successful trainees receive industry required tools and additional support when they apply for licensing.

The Pathways for Child Care Internship program provides 200-hour child care work experience and training for 60 interns, ages 18 to 30. Participants receive training in mandated reporting, CPR for infants and toddlers, and preschool curriculum as well as practical experience in lesson development and classroom management.

The LA:RISE Youth Academy provides participants with education, employment, and social well-being services while permanent housing is being established to move them to a future of self-sufficiency and economic mobility. The LA:RISE Youth Academy participants receive educational, career, and social well-being assessments, case management, support services, work readiness and vocational training. Additional services include subsidized employment, job placement and follow-up services.

The CA4A Funded LA:RISE Youth Academy will provide services to a minimum of 500 young adults over the course of a two-year period, ending June 30, 2024.

DISCUSSION

To fully utilize the City GF and CFA program funds, EWDD requests approval of the allocation/redistribution detailed in Tables 1- 10.

Table 1 summarizes EWDD's recommended allocation of \$632,992 in CFA funds for PY 23-24 Job Connector Pilot (JCP). The additional funds will continue to offer recently housed persons with workforce development support services to adults. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 1: Allocation of City GF funds for JCP

AGENCY	ORIGINAL CITY GF FUNDING	NET CHANGE	CITY GF FUNDING AMOUNT
Coalition for Responsible Community Development	\$250,000	\$632,992	\$882,992
TOTALS	\$250,000	\$632,992	\$882,992

Table 2 summarizes EWDD's recommended allocation of \$37,467 in CFA funds for PY 23-24. The Automotive and Warehouse and Toolroom Worker Internship (AWTWI)

program will provide work experience and support services to youth ages 16-30. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 2: Allocation of CFA funds for AWTWI

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
Coalition for Responsible Community Development	-	\$31,032	\$41,448
General Services Department	-	\$6,435	\$6,435
TOTALS	-	\$37,467	\$37,467

Table 3 summarizes EWDD's recommended allocation of \$29,750 in CFA funds for PY 23-24. The Social Impact Collective will provide coordination with the Early Childhood Education Child Care Consortium (ECECC), which provides work experience and support services to youth ages 18-30. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 3: Allocation of CFA funds for ECECC

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
Social Impact Collective Consortium	\$120,000	\$29,750	\$129,750
TOTALS	\$120,000	\$29,750	\$129,750

Table 4 summarizes EWDD's recommended allocation of \$513,048 in CFA funds for PY 23-24. The additional funds will be used for additional students to participate in the Early Childhood Education (ECE) Student Advancement Program for the 2023-24 program year. The Service Provider will begin recruiting and enrolling 100 additional participants (up to 30 years of age). ECE Lead Coordinators provide coordination and preparation support to the partner community-based host organizations. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 4: Allocation of CFA funds for ECE Student Advancement Program

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
Coalition for Responsible Community Development	\$166,718	\$148,077	\$314,795
El Proyecto Sun Valley YouthSource Center	\$43,194	\$145,988	\$189,182
Catholic Charities of Los Angeles, Inc.	\$92,091	\$97,326	\$189,417
Para Los Ninos	\$77,358	121,657	\$199,015
TOTALS	\$379,361	\$513,048	\$892,409

Table 5 summarizes EWDD's recommended allocation of \$98,157 in CFA funds for PY 23-24. The Youth Opportunity Movement – Watts HVAC Internship Program will provide work experience and support services to youth ages 18-30. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 5: Allocation of CFA funds for HVAC Internship

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
Youth Opportunity Movement-Watts	-	\$98,157	\$98,157
TOTALS	-	\$98,157	\$98,157

Table 6 summarizes EWDD's recommended allocation of \$379,779 in CFA funds for PY 23-24. The Pathways for Child Care program will provide living-wage career opportunities for early childhood educators while expanding access to licensed child care facilities in Los Angeles. Participants receive training in mandated reporting, CPR for infants and toddlers, and preschool curriculum. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 6: Allocation of CFA funds for RAP Pathways to Childcare Internship

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
RAP Pathways to Childcare	-	\$379,779	\$379,779
TOTALS	-	\$379,779	\$379,779

Table 7 summarizes EWDD's recommended allocation of 543,000 in CFA funds for PY 23-24. The Student to Student Success Program provides high school students with work experience as tutors during afterschool hours, with coordination and support through LA's BEST. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 7: Allocation of CFA funds for Student to Student Success Program

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
LA's BEST	-	\$543,000	\$543,000
TOTALS	-	\$543,000	\$543,000

Table 8 summarizes EWDD's recommended allocation of \$4,208,204 in CFA funds for PY 23-24. The allocation includes \$3,993,204 to provide HLAY work experience opportunities and \$35,000 for EWDD staff to support the expansion of HLAY program worksites. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 8: Allocation of CFA funds for HLAY Program

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
List of HLAY providers	-	\$3,993,204	\$3,993,204
EWDD Staff Overtime	-	\$35,000	\$35,000
TOTALS	-	\$4,028,204	\$4,028,204

Table 9 summarizes EWDD's recommended allocation of \$250,000 in CFA funds for PY 23-24. The \$250,000 to CSS. will allow the Department to make system modifications to improve youth and employer engagement with the HLAY Platform. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 9: Allocation of CFA funds for HLAY Platform

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	CFA FUNDING AMOUNT
Community Computer Solutions	-	\$250,000	\$250,000
TOTALS	-	\$250,000	\$250,000

Table 10 summarizes EWDD's recommended reallocation of \$343,000 in CFA funds for LA:RISE Youth Academy for PY 23-24. The reallocation will allow the Department to better utilize existing resources and increase services to individuals experiencing homelessness. The term of the contracts will be July 1, 2023 – September 30, 2024.

Table 10: Reallocation of CFA funds for LA:RISE Youth Academy

AGENCY	ORIGINAL CFA FUNDING	NET CHANGE	NEW CFA FUNDING AMOUNT
Coalition for Responsible Community Development	\$862,500	\$343,000	\$1,205,500
El Proyecto Sun Valley YouthSource Center	\$861,340	(\$231,000)	\$630,340
Goodwill Industries	\$172,500	(\$70,000)	\$102,500
Los Angeles LGBT Center	\$258,500	(\$36,300)	\$222,200
Managed Career Solutions	\$70,000	(\$5,700)	\$64,300
TOTALS	\$2,224,840	\$0	\$2,224,840

NEXT STEPS

Upon WDB approval, EWDD will execute agreements and/or amendments to agreements with agencies listed in Tables 1 – 10.

CMH:GR:DB:MV:FG:cg



7.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Results of a Request for Quotes (RFQ) for Fiscal Audit Related Services

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 7 - Audit Services RFQ 2023

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR

7

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S FLOWER STREET
LOS ANGELES, CA 90071

DATE: February 28, 2024

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager
Economic and Workforce Development Department

**SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT
DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING THE
RESULTS OF A REQUEST FOR QUOTES (RFQ) FOR FISCAL AUDIT
RELATED SERVICES**

WDB ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. APPROVE the EWDD's results of the 2023 Audit and Related Services Request for Quotes (RFQ); and
2. AUTHORIZE the General Manager of the EWDD, or designee, to execute contracts with Davis Farr, LLP and UHY for a term of 15 months with two (2), one-year renewal options for an amount not-to-exceed \$250,000 per contract.

BACKGROUND

EWDD procured and hired Davis Farr LLP to conduct fiscal reviews and related services for the fiscal years 2019-20, 2020-21, 2021-22, and 2022-23. Davis Farr LLP assisted the Audit Section in performing fiscal reviews, including, but not limited to, verifying sub-recipient compliance with contract provisions and federal, state, and local regulations, as well as sub-recipient adherence to accounting practices. The most recent Davis Farr LLP contract with EWDD expired on June 30, 2023.

RELEASE OF REQUEST FOR QUOTATIONS

To ensure continued support in the processing of fiscal reviews and related services, on November 21, 2023, EWDD's Financial Management Division (FMD) solicited an RFQ from qualified auditors from the Office of the Controller's procured list of Certified Public Accountants (CPA). FMD sought CPA firms to assist with its fiscal monitoring reviews of sub-recipients.

On January 5, 2024, EWDD received proposals from the following firms:

1. Crowe LLP
2. Davis Farr LLP
3. UHY
4. Weaver

One proposer, Weaver, submitted an incomplete proposal and did not move forward in the review process.

QUOTATION REVIEW PROCESS

Pursuant to EWDD procurement guidelines, received proposals were reviewed based on the lowest price estimate, along with proposer staff resources. The table below is a summary of the costs per contract and composite cost per hour:

Table 1 – SUMMARY OF QUOTES

	CROWE	DAVIS FARR	UHY
Cost per Contract	\$15,490	\$3,695	\$5,006
Composite Cost per Hour	\$212.19	\$92.38	\$166.87
Total Cost per 50 contracts	\$774,500	\$184,750	\$250,300

Of the three CPAs, Davis Farr LLP quoted the lowest cost per contract at \$3,695 and quoted the highest staff resources and hourly rates yet yielded the lowest composite (blended) cost per hour at \$92.38. UHY quoted the second lowest cost per contract at \$5,006.00 and composite (blended) cost per hour at \$166.87.

Upon evaluation of all three proposals, the evaluation committee recommended to the EWDD GM the selection of and contract award to (1) Davis Farr and (2) UHY for a term of 15 months (April 2024 - June 2025) with two (2), one-year renewal options for a total term of 39 months.

NOTIFICATION OF PROPOSAL REVIEW RESULTS

On February 23, 2024, all proposers were emailed notification of the results of the 2023 Audit and Related Services RFQ. Because this was an RFQ based on costs and staff resources alone, there is no appeals process.

PROPOSED TERM OF CONTRACTS

The term of the contracts resulting from this RFQ is for fifteen (15) months beginning April 1, 2024 through June 30, 2025, with two (2) one-year renewal options with additional funding to be determined.

FUNDING RECOMMENDATIONS

EWDD's recommendations include the selection of two (2) service providers to assist FMD in fiscal reviews. Table 2 identifies the list of recommended proposers and funding recommendation.

Table 2 – Recommended Service Providers

PROPOSER	FUNDING
Davis Farr	\$250,000
UHY	\$250,000
TOTAL	\$500,000

Funding for the two proposed contracts at an aggregate amount of \$500,000 is available from various fundings sources (i.e., WIOA, County of Los Angeles, City of Los Angeles, and Regional Equity Recovery) and is aligned within the available funding of \$567,000 approved in the Year 24 Annual Report for Program Year 2023-2024.

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the two (2) selected firms, subject to City Attorney review and approval.

CMH:GR:FC:EM:cg



8.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding Technical Corrections to a Report Presented to the WDB Executive Committee on Program Year (PY) 2022-23 Carry-In/Savings and Modifications to the City's PY 2023-24 Workforce Development Annual Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available



9.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Approval of Recommendations from the Economic and Workforce Development Department (EWDD) Regarding the Allocation of \$450,000 of Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grant (NDWG) Funds from the U.S. Department of Labor (USDOL) Through the State of California

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available



10.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Report by the Economic and Workforce Development Department (EWDD) on the Performance of All Workforce Development Programs in the City's Year 23/Program Year (PY) 2022-23 (July 1, 2022 to June 30, 2023) Workforce Development Annual Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 10 - Year 22-23 Performance Scorecard Presentation
- ▣ Item 10 - Attachment - Workforce Development Scorecard



DATE : February 28, 2024

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: REPORT BY THE ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT (EWDD) ON THE
PERFORMANCE OF ALL WORKFORCE DEVELOPMENT
PROGRAMS IN THE CITY'S YEAR 23/PROGRAM YEAR (PY)
2022-23 (JULY 1, 2022 TO JUNE 30, 2023) WORKFORCE
DEVELOPMENT ANNUAL PLAN**

BACKGROUND

EWDD's Annual Plan outlines Workforce Development System strategies and programming for youth, adults and dislocated workers including individuals with a wide range of employment and educational backgrounds with barriers to employment. The ultimate objective of the funded initiatives and services being to place such individuals into career-oriented positions at a wage that supports self-sufficiency.

The attached performance scorecard tracking sheet highlights the annual performance of the system's key signature programs during Program Year (PY) 2022-23:

- Adult Workforce Innovation and Opportunity Act (WIOA) Program
- Youth WIOA Program
- LA:RISE Homeless Initiative
- HIRE LA

This scorecard provides performance data on the following metrics:

- Total number of participants served
- Total number of participants trained
- Total number of participants job placed
- Total number of vulnerable populations served

Attachment: Workforce Development Scorecard
CMH:GR:DB:EM:cg

WORKFORCE DEVELOPMENT SYSTEM SCORECARD

Reporting Period: JULY 1, 2022 - JUNE 30, 2023 (Total Annual Performance)

Metric No.	Metric	Annual Goals (July 1, 2022 - June 30, 2023)					ADULT SERVICES			YOUTH SERVICES			LA RISE			HIRE LA		
		ADULT	YOUTH	LA-RISE	HIRE LA	TOTAL	Cumulative Annual Goal	Cumulative Actual Performance	Percent of Goal Met	Cumulative Annual Goal	Cumulative Actual Performance	Percent of Goal Met	Cumulative Annual Goal	Cumulative Actual Performance	Percent of Goal Met	Cumulative Annual Goal	Cumulative Actual Performance	Percent of Goal Met
1	FLOW/SERVICES																	
1.1	Total Enrollments	11,250	1,890	1,026	4,158	18,324	11,250	10,530	94%	1,890	1,896	100%	1,026	976	95%	6,678	6,646	99.5%
1.2	Rapid Response DWs Served	1,000				1,000	1,000	1,600	160%									
1.3	WIOA Homeless Served	1,875				1,875	1,875	2,452	131%									
1.4	WIOA RE-Entry Enrollments	1,875				1,875	1,875	1,769	94%									
1.5	WIOA Disability Enrollments	1,350				1,350	1,350	1,938	144%									
1.6	WIOA Veterans Enrollments	1,350				1,350	1,350	562	42%									
1.7	LARCA Enrollments	137				137	137	137	100%									
1.8	WIOA Total Trained (Adult and DW)	2,250				2,250	2,250	2,444	109%									
1.9	WIOA Total Employers Served	1,050				1,050	1,050	1,155	110%									
1.10	Day Laborer Enrollments	2,000				2,000	2,000	2,926	146%									
1.11	City YSC General Fund Enrollments		200			200				200	238	119%						
1.12	Angeleno Corp WEX Enrollments **				400	400										400	376	94%
1.13	Student to Student WEX Enrollments **				640	640										640	687	107%
1.14	HIRE LA / GF WEX Enrollments **				1,000	1,000										1,000	1,017	102%
1.15	Youth at Work WEX Enrollments **				2,118	2,118										2,118	2,308	109%
1.16	Number of Youth Served through P3		5,000			5,000				5,000	6,622	132%						
1.17	LA RISE County Measure H WEX Enrollments			400		400							400	421	105%			
1.18	LA RISE City General Fund WEX Enrollments			400		400							400	372	93%			
1.19	LA RISE Youth Academy HHAP WEX Enrollments			226		226							226	183	81%			
1.20	LA RISE Youth Academy CA4A WEX Enrollments (Year 1)				300	300										300	278	93%
1.21	LA RISE County Measure H Co-Enrollment with WIOA			280		280							280	285	102%			
1.22	LA RISE GF Co-Enrollment with WIOA			280		280							280	245	88%			
2	OUTCOMES/PRODUCTS																	
2.1	Rapid Response Layoffs Averted	600				600	N/A	604										
2.2	Youth Returned to School/Placements		1260			1,260				1260	743	59%						
2.3	Adult Placements/Jobs Attained	1,955		795		2,750	1,955	1,173	60%				570	374	66%			

*P3 is a duplicate number and not counted toward the cumulative Youth goal ** These represent only four signature HIRE LA initiatives

LEGEND

Goals Achieved > 81%

Goals Achieved 60-80%

Goals Achieved < 59%

N/A



11.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Presentation by the Economic and Workforce Development Department (EWDD) on the Timeline for Development of the City's Year 25/Program Year (PY) 2024-25 (July 1, 2024 to June 30, 2025) Workforce Development Annual Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ▣ Item 11 -Year 25 AP Timeline Presentation

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



KAREN BASS
MAYOR

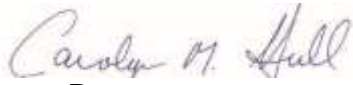
11

**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE : February 28, 2024

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: PRESENTATION BY THE ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT (EWDD) ON THE TIMELINE FOR
DEVELOPMENT OF THE CITY'S YEAR 25/PROGRAM YEAR (PY) 2024-
25 (JULY 1, 2024 TO JUNE 30, 2025) WORKFORCE DEVELOPMENT
ANNUAL PLAN**

BACKGROUND

The Annual Plan establishes the priorities, policies and budget for the City's Workforce Development System (WDS). It also outlines WDS strategies for achieving an equitable labor market that provides opportunities for all Angelenos. The Annual Plan takes into consideration the priorities established by the Mayor and the California Workforce Development Board (CWDB), the Workforce Development Board's established priorities, the state of the city's economy, the employment needs of its major industry sector employers, the educational situation of its job seekers, and its available resources.

The Annual Plan is developed by the Economic and Workforce Development Department (EWDD) under the oversight of the City of Los Angeles Workforce Development Board, City Council, and Mayor.

TIMELINE

Following is the timeline for the development of the Year 25/Program Year (PY) 2024-25 (July 1, 2024 to June 30, 2025) Workforce Development Annual Plan.

In an effort to continually improve upon the strategic priorities and services included in the Annual Plan, the EWDD welcomes input from the public. The schedule for the community forms that will take place in April 2024 will be shared with the Board and posted on EWDD's website.

Year 25 Annual Plan Preparation Calendar for PY 2024-25

NO.	ITEM	DEADLINE
1	Annual Plan Development Kick Off	01/10/24
A	Updated AP Policies & Strategies and Activities	02/28/24
B	Draft Budget	03/14/24
C	Draft Annual Plan Executive Summary & Plan Overview	03/21/24
D	Draft Annual Plan – Preparation for Release	03/31/24
2	30-Day Public Comment Period (posted)	04/05/24
3	Draft Plan Policy Discussion	
A	Trade, Travel, & Tourism (TTT) Committee Presentation	TBD
B	Workforce Development (WD) Board Presentation	TBD
C	Chief Administrator Office (CAO) and Chief Legislative Analyst (CLA) Briefing Meetings	TBD
D	Mayor's Office Briefing Meetings	TBD
E	Community Forums	TBD
4	Public Comment Period Closes	05/04/24
5	WD Board Report - Present Final Draft Plan to WDB Committees	05/05/24
6	Approval of Plan by WDB Executive Committee	05/15/24
7	Transmit Final Plan to City Council for Approval	05/30/24
8	TTT Approval	06/14/24
9	City Council and Mayor Approval	06/28/24
10	Program Start-Up	07/01/24



12.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Public Hearing to Solicit Input on the Development of the City's Year 25/Program Year (PY) 2024-25 (July 1, 2024 to June 30, 2025) Workforce Development Annual Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available



13.

DATE: February 28, 2024

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: Update on the Development of the Five-Year Workforce Development Strategic Plan

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ❏ Item 13 -5 Year Plan Update Presentation



DATE : February 28, 2024

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager 
Economic and Workforce Development Department

**SUBJECT: UPDATE ON THE DEVELOPMENT OF THE FIVE-YEAR WORKFORCE
DEVELOPMENT STRATEGIC PLAN**

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board (WDB):

1. NOTE AND FILE the following update on the 5-Year Strategic Plan.

BACKGROUND

In efforts to address the ramifications of the COVID-19 pandemic, the EWDD procured a third-party consultant, CivicMakers, to support the City of Los Angeles' Workforce Development System (WDS) in developing a comprehensive five-year strategic plan that promotes economic recovery, financial stability, and prepares residents and businesses of Los Angeles for jobs of the future.

Following are the expected deliverables:

1. Develop a concrete five-year strategy that supports the Mayor's goal to connect every Angeleno to living-wage jobs and career pathways.
2. Facilitate meetings with community stakeholders and business leaders to assess the critical need for highly trained employees in today's workforce and address barriers to employment.
3. Conduct an in-depth analysis of government policies that may be hindering labor growth and wage increases; identify solutions and best practices for increasing employment and reducing labor shortages.

A twenty-member Ad Hoc Committee was established by the Board to support this work.

TIMELINE

The proposed plan will be completed by May 31, 2024. Following is the CivicMakers proposed timeline for the five-year strategic plan development:



UPDATE

Following are highlights of the work completed by the CivicMakers during the time period of September 1, 2023 to February 21, 2024:

1. Completed Discovery phase which has included Background Document Review of nearly 50 documents, strategic plans, program overviews, and funding allocations.
2. Ad Hoc Committee working sessions and stakeholder engagement:
 - a. Validating workforce system goals and surfacing ideas, challenges, and current opportunities.
 - b. Mapping of the City's workforce ecosystem.
 - c. Introducing a framework that visualizes stakeholders & services of the workforce system
3. Ad Hoc Committee Interviews to leverage expertise of Committee Members.
4. Stakeholder Engagement Sessions (January-Feb): 6 roundtable sessions/focus groups facilitated to engage labor unions, training programs/schools, small business, public sector/city departments, cross system providers/ homeless service providers, with approximately 70 attendees:
5. Refinement of initial identified strategic areas in development:
 - Address City Vacancies
 - Establish Job Quality Standards (within the workforce system)
 - Homelessness - Evaluate Points of Entry & Exit

- Map a Continuous Learning Journey Across Workforce & Education
- Broaden Entrepreneurship & Small Business Partnerships
- Leverage Anticipated Funding

NEXT STEPS

Following are the next steps in the Five-year Plan development process:

March/April:

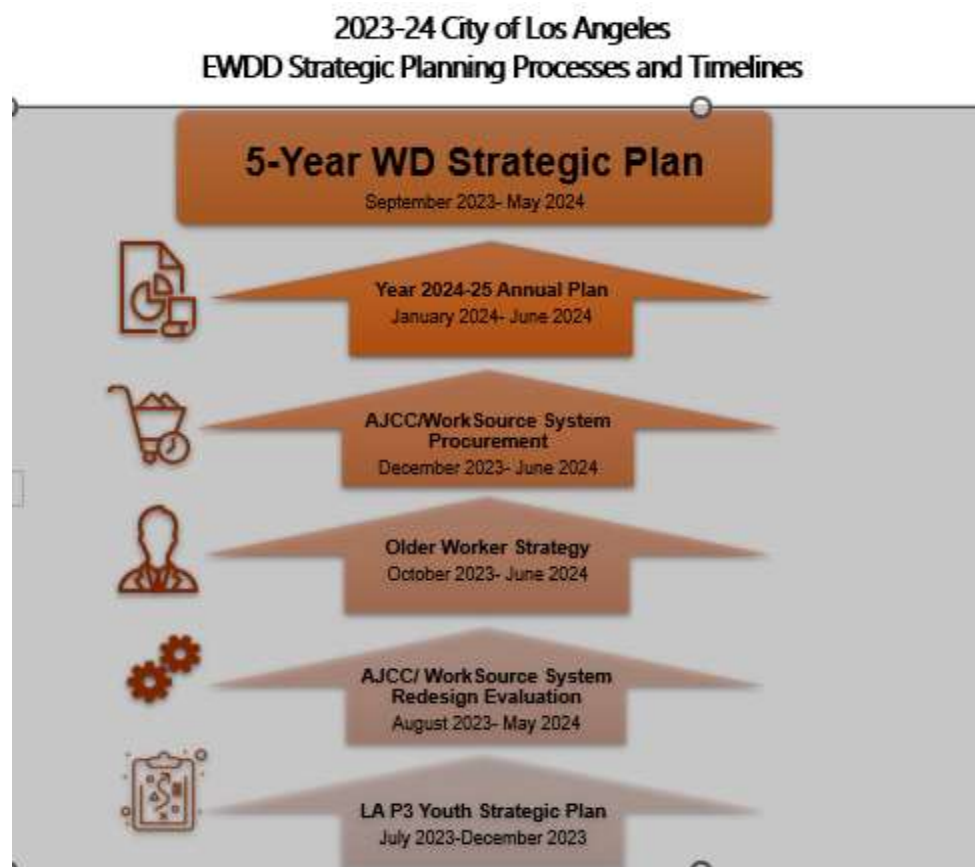
- Establish outcomes of the 5-year Strategy and metrics for evaluating success
- Additional interviews/focus groups
- Additional research, as needed
- Early draft of 5-Year Strategy

May:

- Finalize 5-Year Strategy
- Conduct Implementation Working Session.

ALIGNMENT WITH OTHER EWDD STRATEGIC PLANNING EFFORTS

Coordination with parallel strategic projects is also taking place (WorkSource System Redesign, P3/Youth, Older Worker).



CMH:GR:DB:EM:cg